



# 招商局港口控股有限公司

## CHINA MERCHANTS PORT HOLDINGS COMPANY LIMITED

(Incorporated in Hong Kong with limited liability under the Companies Ordinance)

(根據公司條例於香港註冊成立之有限公司)

(Stock Code 股份代號: 00144)

### NOTIFICATION LETTER 通知信函

26 April 2024

Dear non-registered shareholder(s) <sup>(Note 1)</sup>,

**China Merchants Port Holdings Company Limited (the "Company")**

**- Notification of publication of 2023 Annual Report, Circular, Notice of Annual General Meeting and Form of Proxy (the "Current Corporate Communications") and 2023 Environmental, Social and Governance Report (the "ESG Report")**

The Company's Annual General Meeting will be held at Atrium, Level 39, Island Shangri-La, Hong Kong, Pacific Place, Supreme Court Road, Central, Hong Kong on Monday, 27 May 2024 at 9:30 a.m.. The Current Corporate Communication of the Company (in English and Chinese) and ESG Report are available on the Company's website at [www.cmport.com.hk](http://www.cmport.com.hk) and the website of Hong Kong Exchanges and Clearing Limited ("HKEx") at [www.hkexnews.hk](http://www.hkexnews.hk).

Non-registered shareholders who for any reason have difficulty in accessing the Current Corporate Communications posted on the Company's website, please send your request (specifying your name, address and request to receive the Current Corporate Communications in printed form) by email at [cmport.ecom@computershare.com.hk](mailto:cmport.ecom@computershare.com.hk) or by notice in writing to the Company c/o the Company's share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

Non-registered shareholders who wish to receive future Corporate Communications <sup>(Note 2)</sup> of the Company (or other Corporate Communications as the Company may decide) by email, should provide their email address to their banks, brokers, custodians, nominees or HKSCC Nominees Limited (together, the "Intermediaries"). If you still wish to receive printed versions of future Corporate Communications, please indicate this on the Reply Form and return it using the mailing label at the bottom (no stamp is needed if posted in Hong Kong). Please refer to the notification letter on "Arrangements of Electronic Dissemination of Corporate Communications" sent by the Company dated 29 January 2024 which is available on the Company's website and the HKEx's website abovementioned.

The English and Chinese versions of the ESG Report are available only in electronic form on the Company's website and the HKEx's website.

Should you have any queries relating to any of the above matters, please call the Share Registrar telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or by email to [cmport.ecom@computershare.com.hk](mailto:cmport.ecom@computershare.com.hk).

Yours faithfully,  
For and on behalf of  
**China Merchants Port Holdings Company Limited**  
**Feng Boming**  
Chairman

*Note 1 This letter is addressed to Non-registered shareholders ("Non-registered shareholder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the Reply Form on the reverse side.*

*Note 2 Corporate Communication means any document issued or to be issued by the Company for the information and action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位非登記股東 <sup>(附註 1)</sup>:

**招商局港口控股有限公司 (「本公司」)**

**- 有關 2023 年年報、通函、股東週年大會通告及代表委任表格 (「本次公司通訊」) 及 2023 環境、社會及管治報告 (「環境、社會及管治報告」) 之登載通知**

本公司股東週年大會將於 2024 年 5 月 27 日 (星期一) 上午 9:30 分假座香港中區法院道太古廣場港島香格里拉大酒店 39 樓天窗廳舉行。本公司本次公司通訊 (中、英文版) 及環境、社會及管治報告已於本公司網站 [www.cmport.com.hk](http://www.cmport.com.hk) 及香港交易及結算所有限公司 (「香港交易所」) 網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載。

非登記股東若因任何理由以致在瀏覽本公司網站上的本次公司通訊時遇到困難，閣下可將要求 (註明閣下的姓名、地址及收取公司通訊印刷版的要求) 以電郵方式發送到本公司之電郵地址 [cmport.ecom@computershare.com.hk](mailto:cmport.ecom@computershare.com.hk) 或以書面方式經本公司股份過戶登記處 (「股份過戶登記處」)，香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，郵寄至本公司。本公司將於收到閣下的要求後，儘快向閣下免費發送有關本次公司通訊的印刷本。

非登記股東如欲透過電郵收取本公司日後之公司通訊 <sup>(附註 2)</sup> (或本公司可能決定之其他公司通訊)，應向銀行、經紀、託管商、代理人或香港中央結算 (代理人) 有限公司 (統稱「中介公司」) 提供彼等之電郵地址。如閣下依然希望收取本公司日後之公司通訊的印刷本，請在回條上註明，並使用底部之郵寄標籤交回 (如在香港投寄，則無須貼上郵票)。詳情請參閱本公司於 2024 年 1 月 29 日發出的《以電子方式發布公司通訊之安排》的通知信函，該通知信函可在上述本公司網站及香港交易所網站上查閱。

環境、社會及管治報告之中文及英文版本僅以電子方式登載於本公司網站及香港交易所網站。

如閣下對上述事項有任何疑問，請致電股份過戶登記處電話熱線 (852) 2862 8688，辦公時間為星期一至五 (公眾假期除外) 上午 9 時正至下午 6 時正或電郵至 [cmport.ecom@computershare.com.hk](mailto:cmport.ecom@computershare.com.hk)。

代表  
**招商局港口控股有限公司**  
主席  
**馮波鳴**  
謹啟

2024 年 4 月 26 日

*附註 1 此函件乃向本公司之非登記股東 (「非登記股東」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊文件) 發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及其背面的回條。*

*附註 2 公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於：(a) 董事會報告、年度賬目連同核數師報告以及 (如適用) 財務摘要報告；(b) 中期報告及 (如適用) 中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。*



## REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited  
(The "Share Registrar")  
17M Floor, Hopewell Centre  
183 Queen's Road East, Wanchai, Hong Kong

致：香港中央證券登記有限公司  
「股份過戶登記處」  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

## REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communications\* pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》收取公司通訊\*，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向閣下的中介公司提供閣下的電子郵件地址。

## Request for Corporate Communications\* in printed form / 要求收取公司通訊\*印刷版

(Please mark "✓" in the below box if applicable) (如適用，請在以下方格內劃上「✓」號)

Name of the listed company (the "Company"): China Merchants Port Holdings Company Limited  
上市公司（「公司」）名稱：招商局港口控股有限公司

I/we would like to receive future Corporate Communications\* in printed form.  
本人／我們欲收取未來公司通訊\*的印刷版。

Printed English version 英文印刷本  Printed Chinese version 中文印刷本  Printed English and Chinese versions 中、英文印刷本

Name(s) of Non-registered shareholder(s):  
非登記股東姓名：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature(s): (Notes 1)  
簽名：(附註 1)

Contact number:  
聯絡電話號碼：

Date:  
日期：

## Notes:

## 附註：

- This letter is addressed to non-registered shareholder(s) ("Non-registered shareholder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications\*). 此函件乃向公司之非登記股東（「非登記股東」指股份存放於中央結算及交收系統的人士或公司，已透過香港中央結算有限公司不時向公司發出通知，表示欲收取公司通訊\*）發出。
- Please complete all your details clearly. 請閣下清楚填妥所有資料。
- Any form with no box marked (✓), with no signature or otherwise incorrectly completed will be void. 如在本表格未有在方格內劃上「✓」號，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，公司將不予處理。

\* Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT  
收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義相同。
- Your Personal Data provided in this Reply Form will be used in connection with the Company's electronic dissemination of Corporate Communications\*. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於有關公司以電子方式發布公司通訊\*的事宜上。閣下是自願向公司提供個人資料。若閣下未能提供足夠資料，公司可能無法處理閣下在本回條上所述的指示及/或要求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 公司可就任何所說明的用途或在法例規定的情況下，將閣下的個人資料披露或轉移給公司的附屬公司、股份過戶登記處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk). 閣下有權根據《私隱條例》的條文查閱及/或修改閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶登記處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港私隱主任提出，或發送電郵至 [PrivacyOfficer@computershare.com.hk](mailto:PrivacyOfficer@computershare.com.hk)。

## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.  
No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。