



# CITYCHAMP WATCH & JEWELLERY GROUP LIMITED

## 冠城鐘錶珠寶集團有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 256)

### NOTIFICATION LETTER 通知信函

30 April 2025

Dear Shareholders,

We hereby notify you that both English and Chinese versions of the following corporate communications (the "Corporate Communications") of Citychamp Watch & Jewellery Group Limited (the "Company") are now available on the Company's website at <http://www.irasia.com/listco/hk/citychamp> (the "Company Website") and the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at [www.hkexnews.hk](http://www.hkexnews.hk):

1. Annual Report 2024;
2. Circular dated 30 April 2025 relating to proposals for general mandates to issue shares and to buy back shares, re-election of retiring directors and notice of annual general meeting; and
3. Form of proxy for use at the Annual General Meeting to be held on 29 May 2025.

You may access the Corporate Communications by clicking "Annual Reports" and "Circulars" on the homepage of the Company Website.

In support of electronic communication by email, the Company recommends you provide the Company with your email address by reasonable prior notice (of not less than 7 days) in writing to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited (the "Share Registrar") at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [is-ecom@vistra.com](mailto:is-ecom@vistra.com). It is the responsibility of the shareholders to provide email address that is functional. If the Company does not possess the email address of a shareholder or the email address provided is not functional, the Company will send to you by post, a notification letter for the availability of the Corporate Communication on the Company Website and on the website of the Stock Exchange, until you have provided a functional email address. The Company will be considered to have complied with the Rules Governing the Listing of Securities on the Stock Exchange if it sends the notification letter for the availability of the Corporate Communication to the email address provided by a shareholder without receiving any "non-delivery" message.

If you have any difficulty for any reason in receiving or gaining access to the Corporate Communications posted on the Company Website, we will promptly send the printed form of the Corporate Communications to you free of charge upon receipt of your request.

Even if you have chosen the website version, you would still have the right to change your choice of means of receipt and/or language of Corporate Communication at any time by completing the enclosed Change Request Form or by reasonable notice in writing to the Share Registrar by post at the above address or by email at [is-ecom@vistra.com](mailto:is-ecom@vistra.com).

Please also note that the Company's annual general meeting will be held at Pacific Room III, 9/F, Towers Wing, Royal Pacific Hotel, China Hong Kong City, 33 Canton Road, Tsimshatsui, Kowloon, Hong Kong at 11:00 a.m. on Thursday, 29 May 2025. The Company strongly encourages you to exercise your rights to attend the Annual General Meeting by appointing the chairman of the Annual General Meeting as your proxy to vote according to your indicated voting instructions.

The Environmental, Social and Governance Report 2024 (the "ESG Report"), published in electronic form only, is also available on the Company Website and the website of the Stock Exchange. If you wish to receive a printed copy of the ESG Report, you may submit your request in writing to the Share Registrar by post at the above address or by email at [is-ecom@vistra.com](mailto:is-ecom@vistra.com).

Should you have any queries in relation to this notification, please contact the Customer Service Hotline of the Share Registrar at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Citychamp Watch & Jewellery Group Limited**  
**Ho Shuk Han**  
Company Secretary

致列位股東：

茲通知 閣下，冠城鐘錶珠寶集團有限公司（「本公司」）下述公司通訊（「公司通訊」）之英文及中文本現已登載於本公司網站 <http://www.irasia.com/listco/hk/citychamp>（「本公司網站」）及香港聯合交易所有限公司（「聯交所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk)：

1. 二零二四年年報；
2. 日期為二零二五年四月三十日有關建議發行股份及回購股份之一般授權、重選退任董事及股東週年大會通告之通函；及
3. 將於二零二五年五月二十九日舉行之股東週年大會適用之代表委任表格。

閣下可在本公司網站主頁點擊「年度報告」及「通函」，以閱覽公司通訊。

為了支援通過電郵進行電子通訊，本公司建議 閣下透過書面發出合理預先通知（為不少於7日）至本公司之香港股份過戶登記分處卓佳證券登記有限公司（「股份過戶登記處」），地址為香港夏慤道16號遠東金融中心17樓，或電郵至 [is-ecom@vistra.com](mailto:is-ecom@vistra.com) 向本公司提供 閣下的電郵地址。股東有責任提供有效的電郵地址。倘本公司沒有收到股東的電郵地址或所提供的電郵地址無效，本公司將以郵寄方式向 閣下發送在本公司網站及聯交所網站已登載的公司通訊的通知信函，直至 閣下提供有效的電郵地址。倘本公司向股東所提供的電郵地址發送公司通訊的通知信函而未收到任何「未送達」信息，則本公司將被視為已遵守聯交所證券上市規則。

倘 閣下因任何理由在收取或下載於本公司網站登載之公司通訊上有任何困難，本公司將在接獲 閣下之要求時，儘快向 閣下免費寄發公司通訊之印刷本。

即使已揀選網上版本， 閣下仍有權隨時填妥隨附之變更申請表格郵寄至上述地址或電郵至 [is-ecom@vistra.com](mailto:is-ecom@vistra.com) 向股份過戶登記處發出合理書面通知，要求更改收取公司通訊之收取方式及／或語言版本之選擇。

同時，本公司將於二零二五年五月二十九日（星期四）上午十一時正假座香港九龍尖沙咀廣東道33號中港城皇家太平洋酒店海景翼9樓太平洋廳III舉行股東週年大會。本公司勸籲 閣下透過委任股東週年大會主席為 閣下受委代表以根據 閣下所示投票指示進行投票以行使 閣下權利。

僅以電子形式發佈的二零二四年環境、社會及管治報告（「環境、社會及管治報告」）亦已於本公司網站及聯交所網站登載。若 閣下欲索取環境、社會及管治報告的印刷本， 閣下可以書面方式郵寄至上述地址或電郵至 [is-ecom@vistra.com](mailto:is-ecom@vistra.com) 向股份過戶登記處提出有關要求。

閣下如對本通知有任何查詢，請於星期一至星期五（香港公眾假期除外）上午九時正至下午六時正致電股份過戶登記處客戶服務熱線，電話號碼為(852) 2980 1333。

代表  
冠城鐘錶珠寶集團有限公司  
公司秘書  
何淑嫻  
謹啟

二零二五年四月三十日

## Change Request Form 變更申請表格

**To:** Citychamp Watch & Jewellery Group Limited (the “Company”) 致：冠城鐘錶珠寶集團有限公司(「本公司」)  
c/o Tricor Investor Services Limited 經卓佳證券登記有限公司轉交  
17/F, Far East Finance Centre 香港夏慤道16號  
16 Harcourt Road, Hong Kong 遠東金融中心17樓

**Part A: To receive the printed version of the Corporate Communications**

甲部：收取公司通訊之印刷本

(Please tick the box, if appropriate) (請於空格內劃上「✓」號(如適用))

- ☐ I/We would now like to receive the printed copy of the Corporate Communications published on 30 April 2025.  
本人／吾等欲收取於二零二五年四月三十日刊發的公司通訊之印刷本。

**Part B: To change the choice of language and means of receipt of future Corporate Communications** (Note 1)

乙部：更改收取日後公司通訊 (附註1) 的語言版本及方式

I/We would like to receive future Corporate Communications in the following manner:

本人／吾等擬按以下方式收取日後公司通訊：

(Please tick only **ONE** box 請僅在其中一個空格內劃上「✓」號)

- ☐ by electronic means through the Company’s website ([www.irasia.com/listco/hk/citychamp](http://www.irasia.com/listco/hk/citychamp)) (instead of printed copies) with a notification of publication to my/our email address (if any); or  
透過本公司網站([www.irasia.com/listco/hk/citychamp](http://www.irasia.com/listco/hk/citychamp))以電子方式收取(以代替印刷本)，並通過本人／吾等電郵地址(如有)收取刊發通知；或

Email Address:

電郵地址：

(Note 2) (附註2)

- ☐ in printed form in English only; or 僅收取英文印刷本；或  
☐ in printed form in Chinese only; or 僅收取中文印刷本；或  
☐ in printed form in both English and Chinese. 同時收取英文及中文印刷本。

Name of Shareholder 股東姓名  
(Please use **ENGLISH BLOCK LETTERS**) (請以英文正楷書寫)

Signature (Note 2) 簽署 (附註2)

Address 地址

Contact telephone number 聯絡電話號碼

Date 日期

**Notes 附註：**

- (1) Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of the holders of securities of the Company, including but not limited to annual report, summary annual report (where applicable), interim report, summary interim report (where applicable), environmental, social and governance report, notice of meeting, listing document, circular and form of proxy.  
公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動之任何文件，其中包括但不限於年報、財務摘要報告(如適用)、中期報告、中期摘要報告(如適用)、環境、社會及管治報告、會議通告、上市文件、通函及代表委任表格。
- (2) If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change Request Form in order to be valid.  
如閣下之股份屬聯名持有，則本變更申請表格須由就聯名持有股份而於本公司股東名冊上名列首位之股東簽署，方為有效。
- (3) For the avoidance of doubt, we do not accept any other instruction given on this Change Request Form.  
為免存疑，任何在本變更申請表格上的額外指示，本公司將不予處理。

**PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

- (i) “Personal Data” in these statements has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).  
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」之相同涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form.  
閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本表格上所述的指示及／或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar and transfer office, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.  
本公司可就任何所說明的用途，將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處、及／或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Privacy Compliance Officer of Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.  
閣下有權根據《私隱條例》的條文查閱及／或修改閣下的個人資料。任何該等查閱及／或修改個人資料的要求均須以書面方式向卓佳證券登記有限公司(地址為香港夏慤道16號遠東金融中心17樓)之私隱條例事務主任提出。



Please cut the mailing label and stick this on  
an envelope to return this Change Request Form to us.

**No postage stamp is required for local mailing in Hong Kong.**

當閣下寄回本變更申請表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

**Tricor Investor Services Limited**  
**卓佳證券登記有限公司**  
**Freepost No. 簡便回郵號碼：10 GPO**  
**Hong Kong 香港**