



ORIENT OVERSEAS (INTERNATIONAL) LIMITED

東方海外(國際)有限公司*

(Incorporated in Bermuda with members' limited liability)

(於百慕達註冊成立之成員有限責任公司)

(Stock Code 股份代號: 316)

NOTIFICATION LETTER 通知信函

8th October 2025

Dear Shareholder,

Orient Overseas (International) Limited (the "Company")

– Circular, Notice of Special General Meeting and Proxy Form (collectively, the "Current Corporate Communications")

The English and Chinese versions of the Current Corporate Communications are available on the Company's website (<https://www.ooilgroup.com>) under the sub-section titled "Newsroom (Information to Shareholders)" and on the website of The Stock Exchange of Hong Kong Limited (<https://www.hkexnews.hk>). The Current Corporate Communications are enclosed herewith if you are a new shareholder or an existing shareholder who have elected to receive the Corporate Communications⁽¹⁾ in printed form.

The Company has adopted electronic dissemination of Corporate Communications⁽¹⁾. **If you have not provided a functional email address, the Company recommends you to provide your email address for timely receipt of the latest Corporate Communications⁽¹⁾ by completing the Request Form on the reverse side and return it to the Company's Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the "Branch Share Registrar")⁽²⁾.** Details of the relevant arrangements are set out on the Company's website.

If you have difficulty in gaining access to the Corporate Communications⁽¹⁾ electronically, the Branch Share Registrar will promptly upon your request send the printed copy of the same to you free of charge.

If you would like to receive the Current and/or future Corporate Communications⁽¹⁾ in printed form, please complete the Request Form on the reverse side and return it to the Branch Share Registrar⁽²⁾.

Should you have any queries, please contact our Branch Share Registrar by telephone at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Mondays to Fridays, excluding Hong Kong public holidays) or by email to ooil@computershare.com.hk.

Yours faithfully,
Orient Overseas (International) Limited

Notes: (1) Corporate Communications include but are not limited to annual reports, interim reports, notices of meetings, listing documents, circulars and proxy forms of the Company.

(2) Please return the Request Form by post (using the mailing label provided) to 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to ooil@computershare.com.hk.

* For identification purpose only

各位股東：

東方海外(國際)有限公司* (「本公司」)

— 通函、股東特別大會通告及代表委任表格 (統稱「本次公司通訊」)

本次公司通訊之中、英文版已載於本公司網站(<https://www.ooilgroup.com>)「公告(股東資訊)」項下，並載於香港聯合交易所有限公司網站(<https://www.hkexnews.hk>)。倘閣下是新股東或是已選擇收取公司通訊⁽¹⁾之印刷本的現有股東，隨函附上本次公司通訊。

本公司已採用電子方式發佈公司通訊⁽¹⁾。如閣下並未提供有效的電郵地址，為確保及時收到最新的公司通訊⁽¹⁾，本公司建議閣下透過填妥本函背頁之申請表格提供閣下的電郵地址，並交回至本公司之香港股份登記分處香港中央證券登記有限公司(「股份登記分處」)⁽²⁾。有關安排的詳情已載於本公司網站。

如閣下以電子方式閱覽公司通訊⁽¹⁾時遇到困難，股份登記分處於接到閣下通知後，將儘快向閣下免費發送該公司通訊⁽¹⁾的印刷本。

如閣下欲收取本次及／或日後公司通訊⁽¹⁾之印刷本，請填妥本函背頁之申請表格並交回至股份登記分處⁽²⁾。

如有任何疑問，請於辦公時間內(星期一至五上午9時至下午6時，香港公眾假期除外)聯絡我們的股份登記分處(電話：(852) 2862 8688)或電郵至ooil@computershare.com.hk。

東方海外(國際)有限公司
謹啟

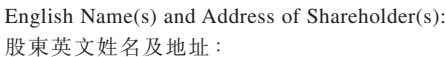
2025年10月8日

附註：(1) 公司通訊包括但不限於本公司的年報、中期報告、會議通告、上市文件、通函及代表委任表格。

(2) 請以郵寄方式(使用已提供的郵寄標籤)交回申請表格至香港灣仔皇后大道東183號合和中心17M樓，或電郵至ooil@computershare.com.hk。

* 僅供識別

OROH-08102025-3(0)



OROH



To: Orient Overseas (International) Limited (the “Company”)
(Stock Code: 316)
 c/o Computershare Hong Kong Investor Services Limited
 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong

致： 東方海外（國際）有限公司*（「本公司」）
（股份代號316）
經香港中央證券登記有限公司
香港灣仔皇后大道東183號合和中心17M樓

Circular, Notice of Special General Meeting and Proxy Form of the Company (collectively, the “Current Corporate Communications”)
本公司通函、股東特別大會通告及代表委任表格（統稱「本次公司通訊」）

You do NOT need to complete this Request Form if you have received the Current Corporate Communications in the language(s) and means of receipt you want.
倘閣下收到的本次公司通訊所採用的語言版本及收取方式符合閣下的意願，則毋須填寫本申請表格。

L/We would like to receive the Current and/or future Corporate Communications in the manner indicated below:
本人/吾等希望以下列方式收取本次及/或日後公司通訊：
(Please choose **ONLY ONE** of the options below 請只選擇以下其中一項)

☐ **Option 1:** To receive future Corporate Communications by electronic means
選項1: 以電子方式收取日後公司通訊

Please provide your email address in writing.
請以書面方式提供閣下的電郵地址。

[illegible]

☐ **Option 2:** To receive the Current and/or future Corporate Communications in printed form and/or change the choice of language(s)
選項2: 收取本次及／或日後公司通訊的印刷本及／或更改語言版本

☐ English
英文☐ Chinese
中文☐ English and Chinese
英文和中文

☐ this instruction is **only applicable to the Current Corporate Communication**
本指示僅適用於本次公司通訊

I/We have noted that this instruction for printed copies is valid until the instruction has been revoked or superseded, or until the publication of the Company's next annual report (whichever is earlier).
本人／吾等已知悉本收取印刷本指示的有效期限直至該指示被撤銷或取代，或直至本公司刊登下一份年報為止（以較早者為準）。

Name(s) of Shareholder(s)
股東姓名

Signature(s)
簽名

(Please use **ENGLISH CAPITAL LETTERS** 請用英文正楷填寫)

Address
地址

Contact telephone number
聯絡電話號碼

Date
日期

Notes 附註：

1. Corporate Communications include but are not limited to annual reports, interim reports, notices of meetings, listing documents, circulars and proxy forms of the Company. 公司通訊包括但不限於本公司的年報、中期報告、會議通告、上市文件、通函及代表委任表格。
2. Please complete all your details clearly. This Request Form with no signature or otherwise incorrectly completed will be void. For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.
請清楚填妥 閣下之所有資料。若本申請表格沒有簽署或在其他方面填寫不正確，即告作廢。為免存疑，本公司將不處理任何在本申請表格上的額外手寫指示。
3. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company should sign this Request Form in order to be valid.
如屬聯名股東，本申請表格須由於本公司股東名冊上名列首位的股東簽署，方為有效。
4. If you provide more than one email address by email, this Request Form and/or members' details will be registered.
如 閣下提供多個電郵地址，或其填表方式提供多於一個電郵地址，則只會登記 閣下最後提供的電郵地址。本公司將不會登記 閣下提供的所有電郵地址。
5. If you complete both options 1 and 2, only your email address will be registered for receiving future Corporate Communications.
如 閣下同時填寫選項1及2，將只會登記 閣下的電郵地址以收取日後公司通訊。
- * For identification purpose only
僅供識別

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “Personal Data” in the Personal Data (Privacy) Ordinance, cap. 486 (“PDPO”). Your Personal Data provided in this Request Form will be used in connection with, including but not limited to, the dissemination of the Corporate Communications and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data.

本聲明所指的「個人資料」具有《個人資料（私隱）條例》（第486章）（「私隱條例」）賦予「個人資料」之相同涵義。閣下於本申請表格所提供的個人資料將用於（包括但不限於）有關公司通訊發佈及就閣下持有的本公司證券有關的以下事宜：（一）向閣下；及（二）基於自願向貴公司提供個人資料，惟閣下並無提供個人資料，本公司可能無法處理閣下的指示。

閣下提供的個人資料將被轉交予本公司的Branch Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law, and will be retained for such period as may be necessary for our verification and record purpose.

本公司可就上述用途將閣下的個人資料披露或轉移給本公司的股份登記處及／或任何其他公司或團體，或按法規規定作出披露或轉移，並將在適當期間內保留該等個人資料作核實及記錄用途。

Your Personal Data shall also be processed in accordance with the Company's Privacy Statement for Shareholders which is available under "Corporate (Shareholder Information)" section of the Company's website (<https://www.oilgroup.com>). 閣下的個人資料會按照本公司股東私隱聲明處理。股東私隱聲明載於本公司網站(<https://www.oilgroup.com>)「Corporate (Shareholder Information)」一欄。

You have the right to request access to and/or correction of your Personal Data respectively in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by

either the following means:

閣下有權根據私隱條例分別查閱及／或修改 閣下的個人資料。任何查閱及／或修改 閣下個人資料的要求，均須透過以下其中一項途徑以書面方式提出：

By mail to:	Hong Kong Privacy Officer Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong	郵寄:	香港灣仔皇后大道東183號合和中心17M樓 香港中央證券登記有限公司 香港隱私主任
By email to:	PrivacyOfficer@computershare.com.hk	電郵:	PrivacyOfficer@computershare.com.hk

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼: 37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope
to return this Request Form to us.

No postage is necessary if posted in Hong Kong.
當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
Rate our service 評價
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact

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