



Tradelink Electronic Commerce Limited

貿易通電子貿易有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立的有限公司)

(Stock code 股份代號: 536)

8 April 2025

Dear registered shareholder(s),

Tradelink Electronic Commerce Limited (the “Company”)

– Notice of Publication of 2024 Annual Report, Circular of Annual General Meeting, Notice of Annual General Meeting and Form of Proxy (the “Current Corporate Communication”)

The English and Chinese versions of the Company’s Current Corporate Communication are available on the Company’s website at www.tradelink.com.hk and the HKEXnews website at www.hkexnews.hk (the “HKEXnews website”) or the arranged printed version of Current Corporate Communication is enclosed (if applicable). You may access the Current Corporate Communication as appeared on the Company’s website, by browsing through the HKEXnews website or by referring to the attached printed version(s) (if applicable). If you have any difficulty in receiving or gaining access to the Current Corporate Communication posted on the Company’s website for any reason or wish to receive the Current Corporate Communication in printed form, the Company will promptly upon your request send the printed version of the Current Corporate Communication to you free of charge; please write to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or by email to ir@tradelink.com.hk.

Arrangement of Electronic Dissemination of Corporate Communication

Pursuant to Rule 2.07A and 2.07B of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of Corporate Communication that came into effect on 31 December 2023, the Articles of Association of the Company and the Companies Ordinance (Cap. 622, Laws of Hong Kong), the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communication, which mean any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communication will be available electronically on the website of the Company at www.tradelink.com.hk and the HKEXnews website at www.hkexnews.hk in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communication and Actionable Corporate Communication*, the Company recommends you provide your email address by completing, signing and returning the enclosed reply form (the “Reply Form”) on the reverse side to the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Reply Form may also be downloaded from the Company’s website or the HKEXnews website.

For the new registered shareholders (i.e. if you previously did not receive a letter from the Company seeking your election regarding the means of receipt of Corporate Communications under the new arrangements on dissemination of Corporate Communications), if the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you by 7 May 2025, and until you inform the Share Registrar, you are deemed to have consented to read all future Corporate Communication published on the website of the Company at www.tradelink.com.hk (the “Website Version”), and a notification of the publication of the Corporate Communication on the Company’s website will be sent to you in the future.

If you elect to receive the Website Version of future Corporate Communication, you are requested to provide an email address in the Reply Form for the purpose of receiving (i) email notifications for the publication of the relevant Corporate Communication on the website of the Company as and when Corporate Communication are published on the website of the Company; and (ii) all future Actionable Corporate Communication in electronic form from the Company. If no valid and functional email address is provided by you in the Reply Form or if you are otherwise deemed to have consented to receive the Website Version of future Corporate Communication, the Company will send to you by post at your address as appearing in the Company’s register of members maintained by the Share Registrar, (i) a notification letter for the publication of Corporate Communication on the website of the Company; and (ii) all future Actionable Corporate Communication in printed form, until such time when you have provided a valid and a functional email address to the Share Registrar for receiving the same.

If you want to receive the future Corporate Communications in printed form, please complete the Reply Form and return it to the Share Registrar or send an email to ir@tradelink.com.hk specifying your name, address and request to receive the Corporate Communications in printed form. Such instruction will remain valid until the instruction has been revoked or superseded or until the expiry of one year starting from the receipt date of your instruction (whichever is earlier).

Should you have any queries relating to this letter, please contact the Company’s telephone hotline at (852) 2161 4370 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays or send an email to ir@tradelink.com.hk.

By Order of the Board
Tradelink Electronic Commerce Limited
Dr. LEE Harry Nai Shee, S.B.S., J.P.
Chairman

* Actionable Corporate Communication is any Corporate Communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holders.

各位登記股東：

貿易通電子貿易有限公司（「本公司」）

– 2024 年年報、股東週年大會通告、股東週年大會通告及代表委任表格（「本次公司通訊」）之刊發通知

本公司之本次公司通訊的中、英文版本已上載於本公司的網站 www.tradelink.com.hk 和披露易網站 www.hkexnews.hk（「披露易網站」）或按安排隨函附上本次公司通訊的印刷本（如適用）。閣下可在本公司網站閱覽本次公司通訊、在披露易網站瀏覽有關文件或參考隨附之印刷本（如適用）。如閣下若因任何理由以致在收取或接收載於本公司網站的本次公司通訊出現困難或欲收取本次公司通訊的印刷本，本公司將於收到閣下通知後，盡快向閣下免費發送本次公司通訊文件的印刷本；閣下可以書面方式通知本公司的股份過戶登記處香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，或電郵至 ir@tradelink.com.hk。

以電子方式發佈公司通訊之安排

根據香港聯合交易所有限公司證券上市規則第 2.07A 條及第 2.07B 條於 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下、本公司的組織章程細則以及香港法例第 622 章《公司條例》，本公司謹此通知閣下，本公司已採用以電子方式發佈公司通訊之安排，而公司通訊是指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、本公司的年度帳目連同核數師報告副本以及（如適用）財務摘要報告；(b)中期報告及（如適用）其中期報告摘要；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

請注意，所有日後公司通訊的中、英文版本將在本公司網站 www.tradelink.com.hk 和披露易網站 www.hkexnews.hk 上以電子方式提供，以代替印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊及可供採取行動的公司通訊*，本公司建議閣下透過填妥、簽署在本函背面之回條（「回條」）並交回股份過戶登記處，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，以提供閣下的電郵地址。回條亦可於本公司網站或披露易網站下載。

如閣下為新登記股東（即閣下早前未曾收到本公司就發佈公司通訊之新安排而發出要求閣下選擇有關收取公司通訊方式的函件），倘若本公司於 2025 年 5 月 7 日之前並未收到閣下已填妥並簽署之回條或表示反對之任何書面回覆，則直至閣下通知股份過戶登記處前，閣下將被視為已同意收取所有於本公司網站 www.tradelink.com.hk 刊發之日後公司通訊（「網上版本」），而本公司日後將向閣下發送已在本公司網站刊發公司通訊的通知。

如閣下選擇接收日後公司通訊的網上版本，煩請閣下在回條中提供電郵地址，以便接收(i)當公司通訊於本公司網站刊發時有關已在本公司網站刊發相關公司通訊的電郵通知；及(ii)公司日後以電子形式發佈的所有可供採取行動的公司通訊。如閣下在回條中未有提供有效且可用的電郵地址，或閣下被視為已同意接收日後公司通訊的網上版本，本公司將根據股份過戶登記處所存置的本公司股東名冊上所示的地址透過郵寄方式向閣下發送(i)已在本公司網站刊發公司通訊的通知函；及(ii)所有日後可供採取行動的公司通訊的印刷本，直至閣下向股份過戶登記處提供有效且可用的電郵地址以接收該等文件。

如閣下欲收取日後公司通訊的印刷本，請填妥回條並交回股份過戶登記處，或發送電郵至 ir@tradelink.com.hk，當中註明閣下的姓名、地址以及收取公司通訊印刷本之要求。該指示將維持有效，直至有關指示被撤銷或被取替或自收悉閣下指示當日起計的一年期屆滿（以較早者為準）。

如閣下對本函件有任何疑問，請於星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正的辦公時間內致電本公司的電話熱線(852)2161 4370 或發送電郵至 ir@tradelink.com.hk。

承董事會命
貿易通電子貿易有限公司
主席
李乃熿博士, S.B.S., J.P.

2025 年 4 月 8 日

*「可供採取行動的公司通訊」指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

REPLY FORM 回條

To: Computershare Hong Kong Investor Services Limited
(the “Share Registrar”)
17M Floor, Hopewell Centre
183 Queen’s Road East, Wan Chai, Hong Kong

致： 香港中央證券登記有限公司
(「股份過戶登記處」)
香港灣仔皇后大道東 183 號
合和中心 17M 樓

(Please **choose ONLY ONE** of the options below)
(請從以下選項中**只選擇其中一項**)

Personalized QR Code
專屬二維碼

Option 1: Provide your email address for receipt of the future Corporate Communication* of the Company via electronic dissemination by scanning your personalized QR code

選項 1： 掃描 閣下專屬二維碼提供 閣下之電郵地址，以接收本公司通過電子方式發佈的日後公司通訊。

You are NOT required to return this Reply Form if you choose Option 1.
如選擇選項 1，閣下無須交回本回條。

Option 2: I/we hereby provide my/our email address in writing for receipt of the future Corporate Communication* of the following listed company (the “Company”) via electronic dissemination

選項 2: 本人/吾等現以書面提供本人/吾等之電郵地址，以收取以下上市公司（「本公司」）通過電子方式發佈的日後公司通訊。

Name of Securities holder(s) 證券持有人姓名：

Name of the listed company 上市公司名稱:

Tradelinek Electronic Commerce Limited
貿易通電子貿易有限公司

Email address 電郵地址: (Note 3 / 附註3)

[illegible]

Option 3: I/we hereby request for receipt of Corporate Communication* in printed form (Please mark “✓” in the below box if applicable)

選項 3: 本人/吾等現要求收取公司通訊*的印刷版（如適用，請在以下方格內劃上「✓」號）

☐ receive the future Corporate Communication* in printed form and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note 5)
收取日後公司通訊^{*}的印刷本，並知悉本指示僅於自收悉指示日期起計一年內有效。(附註5)

Signature(s). (Note 1)

簽名：(附註1)

Contact number:

聯絡電話號碼：

Date:

日期：

Notes 附註:

1. Please complete all of your details carefully. If you shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.
請清楚填妥 閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
2. Any Reply Form with no signature or otherwise incorrectly completed will be void.
任何未有簽署或在其他方面填寫不正確的回條，將會作廢。
3. If the Company does not receive your valid and functional email address in this Reply Form, you will be unable to receive email notifications regarding the publication of Corporate Communication.
如本公司沒有收到有效或可運作的閣下公司通訊的電郵地址，閣下將無法收到有關刊發公司通訊的電郵通知。
4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered.
如 閣下通過 QR 碼、電郵、回條及/或其他方式提供多於一個的電郵地址，只有 閣下最後提供的電郵地址將會被用於登記。
5. If you mark "X" in the box in Option 3, no email address will be registered and you will only receive Corporate Communication "in printed form."
如 閣下在選項 3 方格內劃上 "X" 號，將不會有電郵地址被登記，只 閣下會收取公司通訊的印刷版。
6. For double check, the Company does not accept any other instructions given in this Reply Form.
為免有疑，茲本回條上的任何其他指示：本公司將不予採納。

Unless otherwise specified, Corporate Communication refer to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

除非另有註明，「公司通訊」乃指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告，本公司的年度帳目連同核數師報告副本以及 (如適用) 財務摘要報告；(b) 中期報告及 (如適用) 其中期報告摘要；(c) 會議通知；(d) 上市文件；(e) 人參照；及 (f) 代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communication* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this Reply Form.
- 閣下在本回條所提供的個人資料將用於(包括但不限於)有關本公司以電子方式發佈公司通訊*及就 閣下持有的本公司證券有關的其他事宜上與 閣下聯絡的事宜上。 閣下是自願向本公司提供個人資料，若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所指的指示及/或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. The Company can just where or under what legal provisions, will transfer the personal data collected or transferred to the Company's subsidiary company - share registrar - and/or other company or group, and will have relevant departments retain those personal data for audit and record purposes.
- 閣下可就任何所述用途或在法律規定的情況下，將 閣下的個人資料披露或轉移給本公司的附屬公司 - 股份過戶登記處 - 及/或其他公司或團體，並將有關必要期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
- 閣下有權根據私隱條例的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶登記處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Reply Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本回條時，請將郵寄標籤剪貼於信封上。
如在香港投寄，閣下無需支付郵費或貼上郵票。