



# 神州控股 DC Holdings

DIGITAL CHINA HOLDINGS LIMITED

(神州數碼控股有限公司\*)

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code: 00861)

(股份代號: 00861)

## NOTIFICATION LETTER 通知信函

28 April 2025

Dear Non-Registered Holder(s)<sup>(Note 1)</sup>,

Digital China Holdings Limited (the "Company")

Notification of publication of 2024 Annual Report, AGM Circular dated 28 April 2025 and Notice of Annual General Meeting of the Company (the "Current Corporate Communication") and 2024 Environmental, Social and Governance Report of the Company

The Chinese and English versions of the Current Corporate Communication are available on the websites of the Company at [www.dcholdings.com](http://www.dcholdings.com) (the "Website of the Company") and The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at [www.hkexnews.hk](http://www.hkexnews.hk) (the "Website of the Stock Exchange"). You may access the Current Corporate Communication through the Website of the Company or the Website of the Stock Exchange. The Company's 2025 AGM will be held at Chatham Room, Conrad Hong Kong, Pacific Place, 88 Queensway, Hong Kong on Friday, 27 June 2025 at 10:30 a.m.

For future corporate communications, a notice of publication of the Website Version of Corporate Communications, in both English and Chinese, will be sent by the Company to Non-Registered Shareholders by email or by post on the publication date of the Corporate Communications. In support of electronic communication by email, the Company recommends you to provide your bank, broker, custodian, nominees or CCASS participant with your email address at any time in the future.

The 2024 Environmental, Social and Governance Report of the Company ("ESG Report") is published in electronic form only on the Website of the Company and the Website of the Stock Exchange. You may access the ESG Report by clicking "ESG" under "Investor relations" on the homepage of the Company's website, or on the website of the Stock Exchange.

If you want to receive a printed version(s), please complete the request form (the "Request Form") on the reverse side of this letter and return it to the Hong Kong branch share registrar of the Company (the "Hong Kong Branch Share Registrar"), Tricor Abacus Limited, by using the mailing label at the bottom of the Request Form (a stamp is not required if posted in Hong Kong; otherwise, please affix an appropriate stamp) or by email at [dcholdings-ecom@vistra.com](mailto:dcholdings-ecom@vistra.com). The address of the Branch Share Registrar is at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. The Request Form may also be downloaded from the Website of the Company or the Website of the Stock Exchange.

Should you have any queries relating to any of the above matters, please contact enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
Digital China Holdings Limited  
GUO Wei  
Chairman and Chief Executive Officer

\* For identification purpose only

Notes:

- (1) This letter is addressed to non-registered holders of the Company ("Non-Registered Holder(s)") means such person or corporation whose Shares are held in The Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications. If you have sold or transferred your Shares, please disregard this letter and the Request Form on the reverse side of this letter.
- (2) Corporate Communication(s) refer to any document(s) issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual reports and summary financial reports (where applicable), interim reports and summary interim reports (where applicable), notices of meeting, listing documents, circulars and forms of proxy.

致非登記持有人(附註1):

Digital China Holdings Limited (神州數碼控股有限公司)(「本公司」)

刊發本公司2024年報、日期為二零二五年四月二十八日之股東週年大會通函及股東週年大會通告(「本次公司通訊」)及2024環境、社會及管治報告之發佈通知。本公司的本次公司通訊的中、英文版本,現已刊載於本公司網站[www.dcholdings.com](http://www.dcholdings.com)(「本公司網站」)及香港聯合交易所有限公司(「聯交所」)網站[www.hkexnews.hk](http://www.hkexnews.hk)(「聯交所網站」)。閣下可在本公司網站或聯交所網站閱覽本次公司通訊。本公司之二零二五年股東週年大會將於二零二五年六月二十七日(星期五)上午十時三十分,假座香港金鐘道88號太古廣場香港港麗酒店漆咸廳舉行。

本公司將於公司通訊刊發日期通過電子郵件或郵寄方式向非登記股東發送公司通訊之網站版本的登載通知,該通知將同時提供英文和中文版本。為支援通過電子郵件方式進行公司通訊,本公司建議閣下向其代持有股份之銀行、證券行、代理人或中央結算系統參與者提供電郵地址。

本公司之2024環境、社會及管治報告(「ESG報告」)僅以電子形式登載於本公司網站及聯交所網站。閣下如欲查閱ESG報告,可於本公司網站「投資者關係」項下選取按「ESG」,亦可瀏覽聯交所網站。

倘閣下欲收取本次公司通訊之印刷本,請填妥在本函件背面的申請表格(「申請表格」),並使用申請表格底部隨附之郵寄標籤寄回本公司之香港股份過戶登記分處(「香港股份過戶登記分處」),卓佳雅柏勤有限公司(如在香港投寄毋須貼上郵票;否則,請貼上適當的郵票)或透過電郵至[dcholdings-ecom@vistra.com](mailto:dcholdings-ecom@vistra.com)。股份過戶登記分處地址為香港夏慤道16號遠東金融中心17樓。申請表格亦可於本公司網站或聯交所網站內下載。

倘閣下對上述事宜有任何查詢,請於星期一至星期五(香港公眾假期除外)上午九時正至下午五時正致電香港股份過戶登記分處諮詢熱線,電話號碼為(852) 2980 1333。

代表  
Digital China Holdings Limited  
(神州數碼控股有限公司)  
郭為  
主席兼首席執行官  
謹啟

二零二五年四月二十八日

\* 僅供識別

附註:

- (1) 此函件乃向本公司之非登記持有人(「非登記持有人」)指股份存放於中央結算及交收系統的人士或法團,透過香港中央結算有限公司不時向本公司發出通知,希望收到公司通訊)發出。如果閣下已經出售或轉讓所持有之股份,則無需理會本函件及所附申請表格。
- (2) 公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件,其中包括但不限於年報及其財務摘要報告(如適用)、中期報告及其中期摘要報告(如適用)、會議通告、上市文件、通函及代表委任表格。

Notification Letter (NR-SHs) & Request Form通知函件(NR-SHs)及申請表格

## REQUEST FORM 申請表格

To: **Digital China Holdings Limited**  
(Stock Code: 00861)  
c/o Hong Kong Branch Share Registrar  
Tricor Abacus Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong

致: **Digital China Holdings Limited (神州數碼控股有限公司)**  
(股份代號: 00861)  
經香港股份過戶登記分處  
卓佳雅柏勤有限公司  
香港夏慤道16號  
遠東金融中心17樓

I/We would like to receive the Corporate Communication<sup>^</sup> of Digital China Holdings Limited (the “Company”) in the manner as indicated below:

本人／吾等希望以下列方式收取Digital China Holdings Limited (神州數碼控股有限公司) (「本公司」) 之公司通訊<sup>^</sup>：

(Please mark “✓” in ONLY ONE of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「✓」號)

- ☐ to receive **by mail** the **printed Chinese version** of all Corporate Communications; **OR** 以郵寄收取所有公司通訊之中文版印刷本；或
- ☐ to receive **by mail** the **printed English version** of all Corporate Communications; **OR** 以郵寄收取所有公司通訊之英文版印刷本；或
- ☐ to receive **by mail** both the **printed Chinese and English versions** of all Corporate Communications. 以郵寄收取所有公司通訊之中、英文版印刷本。

Name of Non-Registered Holder<sup>#</sup>:

非登記持有人姓名<sup>#</sup>：\_\_\_\_\_

Signature(s):

簽署：\_\_\_\_\_

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Non-Registered Holder address<sup>#</sup>:

非登記持有人的地址<sup>#</sup>：\_\_\_\_\_

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Contact telephone number:

聯絡電話號碼：\_\_\_\_\_

Date:

日期：\_\_\_\_\_

(Please use **BLOCK LETTERS** 請用正楷填寫)

<sup>#</sup> You are required to fill in the details if you download this Request Form from the website of the Company or the website of The Stock Exchange of Hong Kong Limited.

<sup>#</sup> 假如閣下從本公司網站或香港聯合交易所有限公司網站下載本申請表格，請必須填上有關資料。

Notes：附註：

- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- This letter is addressed to non-registered holders of the Company (“Non-Registered Holder” means such person or corporation whose shares of the Company are held in The Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
此函件乃向本公司之非登記持有人 (「非登記持有人」) 指本公司之股份存放於中央結算及交收系統的人士或法團，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊) 發出。
- Any Request Form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本申請表格作出超過一項選擇、未有作出選擇、未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to all Corporate Communications to be sent to you until you notify the Hong Kong branch share registrar of the Company (the “Hong Kong Branch Share Registrar”), Tricor Abacus Limited, to the contrary or unless you have at any time ceased to hold shares in the Company.  
上述指示適用於發送予閣下之所有公司通訊，直至閣下通知本公司之香港股份過戶登記分處 (「香港股份過戶登記分處」) 卓佳雅柏勤有限公司，另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any special instruction given on this Request Form.  
為免存疑，任何在本申請表格上的額外指示，本公司將不予處理。
- Corporate Communication(s) refer to any document(s) issued or to be issued by the Company for the information or action of the holders of securities of the Company, including but not limited to the annual reports and summary financial reports (where applicable); the interim reports and summary interim reports (where applicable); notices of meeting; listing documents; circulars and forms of proxy.
- 公司通訊乃指本公司已發出或將予發出以供本公司證券持有人參照或採取行動之任何文件，包括但不限於年度報告及其財務摘要報告 (如適用)、中期報告及其中期摘要報告 (如適用)、會議通告、上市文件、通函及代表委任表格。
- For identification purpose only
- 僅供識別

### PERSONAL INFORMATION COLLECTION STATEMENT

#### 收集個人資料聲明

- (i) “Personal Data” in these statements has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the “PDPO”).  
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(《私隱條例》) 中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this Request Form.  
閣下是自願向本公司提供個人資料。若閣下未能提供足夠資料，本公司可能無法處理閣下在本申請表格上所述的指示及／或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar and Branch Share Registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.  
本公司可就任何所說明的用途，將閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶登記處及股份過戶登記分處、及／或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Privacy Compliance Officer of Tricor Abacus Limited at 17/F Far East Finance Centre, 16 Harcourt Road, Hong Kong.  
閣下有權根據《私隱條例》的條文查閱及／或修改閣下的個人資料。任何該等查閱及／或修改個人資料的要求均須以書面方式向卓佳雅柏勤有限公司，地址為香港夏慤道16號遠東金融中心17樓的私隱事務主任提出。

### MAILING LABEL 郵寄標籤

Please cut the mailing label and stick it on the envelope to return this Request Form to us.

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

**No postage stamp necessary if posted in Hong Kong.**  
如在本港投寄毋須貼上郵票。

**Tricor Abacus Limited**  
**卓佳雅柏勤有限公司**  
**Freepost Number 簡便回郵號碼：10 GPO**  
**Hong Kong 香港**