



# XINYI GLASS HOLDINGS LIMITED

## 信義玻璃控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立的有限公司)

(Stock code 股份代號: 00868)

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### NOTIFICATION LETTER 通知信函

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31 May 2022

Dear Shareholders<sup>(1)</sup>,

**Xinyi Glass Holdings Limited (the “Company”)**

**— Notice of Publication of Environmental, Social and Governance Report 2021 (“ESG report”)**

The English and Chinese versions of the Company’s ESG report are available on the Company’s website at [www.xinyiglass.com](http://www.xinyiglass.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the ESG report on the Company’s website or by browsing through the HKEXnews website and viewing them requires Adobe® Reader®.

If shareholders have difficulty in gaining access to the ESG report posted on the Company’s website and you want to request printed version(s) of the ESG report, please send a letter stating your request with signature by mail to the Company’s Hong Kong Branch Share Registrar. The address of the Hong Kong Branch Share Registrar is 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.

Yours faithfully,  
For and on behalf of  
**Xinyi Glass Holdings Limited**  
**Dr. LEE Yin Yee, B.B.S.**  
Chairman

(1) This letter is addressed to shareholders and non-registered shareholders (“Non-registered shareholder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS)). If you have sold or transferred your shares of the Company, please disregard this notification letter.

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各位股份持有人<sup>(1)</sup>：

**信義玻璃控股有限公司(「本公司」)**

**— 2021 環境、社會及管治報告(「ESG 報告」)之發佈通知**

本公司的 ESG 報告中、英文版本已上載於本公司網站 [www.xinyiglass.com](http://www.xinyiglass.com) 及香港交易所披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。請使用 Adobe® Reader® 在本公司網站或在披露易網站開啟並瀏覽 ESG 報告。

倘閣下於接收本公司網站上的 ESG 報告出現困難及欲要求索取 ESG 報告之印刷本，請寄回已簽署書面要求至香港股份過戶登記分處。香港股份過戶登記分處地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

承董事會命  
信義玻璃控股有限公司  
主席  
李賢義博士，銅紫荊星章

2022 年 5 月 31 日

(1) 此函件乃向本公司之股份持有人及非記名股份持有人(「非記名股份持有人」指其股份存放於中央結算及交收系統的人士或公司)而發出。如果閣下已經出售或轉讓本公司的股票，請毋須理會本通知信函。