



中国建设银行  
China Construction Bank

中國建設銀行股份有限公司

China Construction Bank Corporation

(於中華人民共和國註冊成立的股份有限公司)

(A joint stock company incorporated in the People's Republic of China with limited liability)

(股份代號 Stock Code: 939)

Dear Sir/Madam,

31 January 2023

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, the Bank is permitted to supply the Corporate Communications<sup>(Note)</sup> to Shareholders either (i) by electronic means through the Bank's website at [www.ccb.com](http://www.ccb.com) or HKEXnews website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk) ("Electronic Version") or (ii) in printed form, in Chinese and/or English ("Printed Version").

We write to ascertain your preference in receiving future Corporate Communications. If you consent that you will read the Corporate Communications by electronic means, you can (i) ignore Reply Form, if the Bank does not receive the duly completed and signed Reply Form or receive no response from you indicating your objection to access the Corporate Communications by electronic means through the Bank's and HKEXnews website by 28 February 2023, you are deemed to have elected the Electronic Version instead of the Printed Version; or (ii) select Electronic Version and complete, sign and return the Reply Form by post to the Bank's H Share Registrar, Computershare Hong Kong Investor Services Limited. The address of H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you want to receive the Printed Version of the Corporate Communications, please select Printed Version(s) and complete, sign and return the Reply Form by post to the Bank's H Share Registrar, Computershare Hong Kong Investor Services Limited.

If you have elected the Electronic Version instead of the Printed Version, you will have the right at any time by reasonable notice in writing to the Bank's H Share Registrar, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, or by email to the Bank's H Share Registrar (email address: [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk)) to change the choice of means or language of Corporate Communications. The Change Request Form may also be downloaded from the Bank's website at [www.ccb.com](http://www.ccb.com) and the website of HKEXnews at [www.hkexnews.hk](http://www.hkexnews.hk).

Please note that (a) printed copies of the Chinese and English versions of all future Corporate Communications will be available from the Bank or the H Share Registrar on request; and (b) the same versions will also be available on the Bank's website at [www.ccb.com](http://www.ccb.com) and the website of the HKEXnews at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries in relation to this letter, please call the telephone hotline of the Bank's H Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

China Construction Bank Corporation

敬啟者:

根據香港聯合交易所有限公司證券上市規則，本行可以(i)通過本行網站 [www.ccb.com](http://www.ccb.com) 及香港交易及結算所有限公司「披露易」網站 [www.hkexnews.hk](http://www.hkexnews.hk) 以電子方式（「電子版本」）；或(ii)以中文及／或英文印刷本（「印刷本」）向股東提供公司通訊<sup>(註)</sup>。

現特來函以確定閣下對收取日後公司通訊的意向選擇。若閣下同意通過以電子方式瀏覽公司通訊，閣下可以(i)無需處理附後的回條，若本行在截至2023年2月28日仍未收到閣下填妥並簽署的回條，或不曾收到閣下反對通過本行及「披露易」網站以電子方式瀏覽公司通訊的回條，閣下將被自動視作選擇收取電子版本以代替印刷本；或(ii)選擇電子版本及簽署本函附上的回條後，寄回中國建設銀行股份有限公司的H股股份過戶登記處香港中央證券登記有限公司(地址為香港灣仔皇后大道東183號合和中心17M樓)。若閣下希望收取本行公司通訊的印刷本，請閣下選擇印刷版本及簽署本函附上的回條後，寄回本行H股股份過戶登記處香港中央證券登記有限公司。

在閣下選擇收取電子版本以代替印刷本後，閣下仍可以隨時以書面方式通知本行的H股股份過戶登記處，地址為香港灣仔皇后大道東183號合和中心17M樓，或通過電郵通知本行H股股份過戶登記處（電子郵箱為：[ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk)），更改公司通訊之收取方式或語言版本。變更申請表亦可於本行網站[www.ccb.com](http://www.ccb.com)及「披露易」網站[www.hkexnews.hk](http://www.hkexnews.hk)下載。

請注意(a)所有公司通訊的中、英文印刷本均可向本行或本行的H股股份過戶登記處索取，及(b)相同版本同時亦會登載在本行網站（[www.ccb.com](http://www.ccb.com)）及「披露易」網站（[www.hkexnews.hk](http://www.hkexnews.hk)）。

如閣下有任何疑問，請於辦公時間內致電本行的H股股份過戶登記處電話熱線(852) 2862 8688，辦公時間為星期一至五（香港公眾假期除外）由上午9時至下午6時正。

中國建設銀行股份有限公司

二零二三年一月三十一日

Note: The Corporate Communications includes any document(s) to be issued by the Bank for your information or action, including but not limited to (a) the annual report; (b) any interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.

註：公司通訊包括本行將予刊發以供閣下參照或採取行動之任何文件，其中包括但不限於：(a) 年度報告；(b) 任何中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；(f) 委任代表表格；及(g) 回執。

**Reply Form 回條**

**To: China Construction Bank Corporation (the “Bank”)**  
**(Stock Code: 939)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor,  
Hopewell Centre, 183 Queen’s Road East,  
Wanchai, Hong Kong

**致：中國建設銀行股份有限公司(「本行」)**  
**(股份代號：939)**  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the Corporate Communications<sup>(Note)</sup> of the Bank (“Corporate Communications”) in the manner as indicated below:  
本人／我們希望以下列方式收取 貴行之公司通訊<sup>(註)</sup> (「公司通訊」)：

(Please mark **ONLY ONE (X)** of the following boxes) (請僅在其中一個空格內劃上「X」號)

- ☐ read and/or download the **Electronic Version** of all future Corporate Communications published on the Bank’s website in place of receiving printed copies; and receive a notification letter of the publication of Corporate Communications on website; **OR**  
瀏覽及/或下載所有日後在本行網站發佈之公司通訊**電子版本**，以代替印刷本，並收取公司通訊已在網上登載之通知信函；**或**
- ☐ to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**  
僅收取所有日後公司通訊之**英文印刷本**；**或**
- ☐ to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**  
僅收取所有日後公司通訊之**中文印刷本**；**或**
- ☐ to receive both printed **English and Chinese versions** of all future Corporate Communications.  
同時收取所有日後公司通訊之**英文及中文印刷本**。

Signature:

簽署：\_\_\_\_\_

Contact Telephone No.:

聯絡電話：\_\_\_\_\_

Date:

日期：\_\_\_\_\_

Notes 附註：

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- If you consent that you will read the Corporate Communications by electronic means, you can (i) ignore Reply Form, if the Bank does not receive the duly completed and signed Reply Form or receive no response from you indicating your objection to access the Corporate Communications by electronic means through the Bank and HKEXnews website by 28 February 2023, you are deemed to have elected the Electronic Version instead of the Printed Version; or (ii) select Electronic Version and complete, sign and return the Reply Form by post to the Bank’s H Share Registrar, Computershare Hong Kong Investor Services Limited. The address of H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. If you want to receive the Printed Version(s), please complete, sign and return the Reply Form by post to the Bank’s H Share Registrar, Computershare Hong Kong Investor Services Limited.  
若 閣下同意通過電子方式瀏覽公司通訊，閣下可以(i)無需處理附上的回條，若本行在截至 2023 年 2 月 28 日仍未收到 閣下填妥並簽署的回條，或未曾收到 閣下反對通過本行及「披露易」網站以電子方式覽閱公司通訊的回應，閣下將被自動視作選擇收取電子版本以代替印刷本；或(ii)選擇電子版本及簽署本函附上的回條後，寄回中國建設銀行股份有限公司的 H 股股份過戶登記處香港中央證券登記有限公司(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)。若 閣下希望收取本行公司通訊的印刷本，請 閣下選擇印刷版本及簽署本函附上的回條後，寄回本行 H 股股份過戶登記處香港中央證券登記有限公司。
- By selecting to read the Electronic Version of the Corporate Communications published on the Bank’s website in place of receiving printed copies, you are entitled to change the choice of means of receipt or language of the Bank’s Corporate Communications at any time by notice in writing or using email at [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk) to the Bank c/o the Bank’s H Share Registrar.  
在選擇瀏覽在本行網站發出之公司通訊網上版本以代替收取印刷本後，閣下有權隨時發出合理時間的書面通知或以電郵方式到 [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk) 本行之 H 股股份過戶登記處，要求更改收取公司通訊之方式或語言版本。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Bank in respect of the joint holding should sign on this Reply Form in order to be valid.  
如屬聯名股東，則本回條須由該名於本行股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Bank until you notify otherwise by reasonable notice in writing or using email at [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk) to the Bank c/o Bank’s H Share Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.  
上述指示適用於將來寄發予本行股東之所有公司通訊，直至 閣下發出合理時間的書面通知或以電郵方式到 [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk) 予本行之 H 股股份過戶登記處香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓另作選擇為止。
- For the avoidance of doubt, we do not accept any special instructions written on this Reply Form.  
為免存疑，任何在本回條上的額外手寫指示，本行將不予處理。

Note: The Corporate Communications includes any document(s) to be issued by the Bank for your information or action, including but not limited to (a) the annual report; (b) any interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.

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**Mailing Label 郵寄標籤**

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freeport No. 簡便回郵號碼：37

Hong Kong 香港

**Get in touch with us 與我們聯繫**

Send us an enquiry 查詢

Rate our service 評價

Lodge a complaint 投訴



Contact Us 聯繫我們

[www.computershare.com/hk/contact](http://www.computershare.com/hk/contact)