

Alpha Professional Holdings Limited

阿爾法企業控股有限公司

(Incorporated in Bermuda with limited liability) (於百慕達註冊成立的有限公司)

(Stock Code 股份代號: 948)

NOTIFICATION LETTER 通知信函

30 July 2020

Dear Registered Shareholder(s),

Notification of Publication of 2020 Annual Report, Circular dated 30 July 2020 together with Notice of Annual General Meeting and Form of Proxy (the "Current Corporate Communications")

We, Alpha Professional Holdings Limited (the "Company"), hereby notify you that the annual general meeting of the Company will be held at Novotel Century Hong Kong, Plaza 3 Lower Lobby, 238 Jaffe Road, Wanchai Hong Kong on Tuesday, 8 September 2020 at 3:00 p.m. The Current Corporate Communications are available in printed English and Chinese versions. They are also available in electronic version on the Company's website at www.hk-alpha.com (the "Company's Website") and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

If you (i) have elected (or deemed to have elected) to read the Corporate Communications (Note) published on the Company's Website in lieu of receiving printed version(s), and, for any reason have difficulty in receiving or gaining access to the Current Corporate Communications, would like to receive printed version(s) of the Current Corporate Communications, or (ii) wish to change your choice of language or means of receipt of all future Corporate Communications, please complete and sign the change request form printed overleaf (the "Change Request Form") and return it by hand or by post (postage pre-paid if delivered in Hong Kong by using the mailing label at the bottom of the Change Request Form), to the Company c/o the share registrar of the Company, Tricor Investor Services Limited (the "Share Registrar"), at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong, or by sending an email for the purpose to alpha-ecom@hk.tricorglobal.com. The printed copy(ies) of the Current Corporate Communications will be sent to you promptly free of charge upon receipt of your request.

You may at any time by reasonable written notice change your choice of language or means of receipt of the Corporate Communications, free of charge, by completing Part B of the Change Request Form and returning it to the Share Registrar by hand or by post, or by sending an email to alpha-ecom@hk.tricorglobal.com for the change. The Change Request Form may also be downloaded from the Company's Website.

Should you have any queries in relation to this letter, please contact the Share Registrar's Customer Service Hotline at (852) 2980 1333 between 9:00 a.m. and 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully, For and on behalf of Alpha Professional Holdings Limited Chan Chun Hong Company Secretary

Note: Corporate Communications include annual/interim reports, notices, circulars, forms of proxy, or other publications of the Company (including any "Corporate Communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).

各登記股東:

2020年年報、日期為二零二零年七月三十日之通函連同股東週年大會通告及代表委任表格 (「本次公司通訊」) 之刊發通知

謹此通知,Alpha Professional Holdings Limited 阿爾法企業控股有限公司*(「本公司」)之股東週年大會將於二零二零年九月八日(星期二)下午三時正假座香港灣仔謝斐道238號香港諾富特世紀酒店低座3號宴會廳舉行。本公司之本次公司通訊備有英文及中文印刷版本,亦同時備有登載於本公司的網站www.hk-alpha.com(「本公司網站」)及香港聯合交易所有限公司的網站www.hkexnews.hk的電子版本。

若 閣下(i)已選擇(或被視為已選擇)於本公司網站閱覽公司通訊(網達)以代替印刷本,倘因任何原因在收取或取覽本次公司通訊上出現困難,而擬收取本次公司通訊的印刷本,或(ii)擬更改日後所有公司通訊之語言版本或收取方式的選擇,請填妥及簽署本函背頁之變更申請表格(「**變更申請表格**」),經人手遞交或以郵寄方式(如在香港投寄,可使用變更申請表格底部隨附之郵寄標籤,郵費已預付)送回本公司(經本公司之股份過戶登記處卓佳證券登記有限公司(「**股份過戶登記處**」),其地址為香港皇后大道東183號合和中心54樓),或將有關要求以電郵發送至alpha-ecom@hk.tricorglobal.com,本次公司通訊之印刷本將按 閣下要求免費發送予 閣下。

閣下如欲更改收取公司通訊之語言版本或收取方式的選擇, 閣下可於合理時間內,隨時填寫變更申請表格之乙部,然後將變更申請表格經人手遞交或以郵寄方式送回股份過戶登記處,或以電郵發送至alpha-ecom@hk.tricorglobal.com,作出變更要求。變更申請表格亦可在本公司網站內下載。

倘 閣下對本函有任何疑問,請於星期一至星期五(香港公眾假期除外)上午九時至下午五時,致電股份過戶登記處客戶服務熱線(852)29801333查詢。

代表 Alpha Professional Holdings Limited 阿爾法企業控股有限公司* 公司秘書 陳振康 謹啟

二零二零年七月三十日

附註: 公司通訊包括本公司的周年/中期報告、通告、通函、代表委任表格或其他刊物(包括《香港聯合交易所有限公司證券上市規則》內所指的「公司通訊」)。

when returning this Change Request Form to us.

No postage stamp is required for local mailing 當寄回此變更申請表格時,請將郵寄標籤剪貼於信封上。 *如在本港投寄[,]毋須貼上郵票。*

総田山蛙丰 49

	CHANGE REQUEST	' F'	OR	M	變.	里・	书 菲	表	格					
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Part A 甲部	I/We have elected (or am/are deemed to have elected) to receive the I/We would like to request: 本人/吾等已選擇(或被視為已選擇)收取於本公司網站登載的(Please mark a "》" in the following box請在下列空格內劃上「》。	的本次								rm on	he Co	mpany	's W	Vebsite.
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Part B 乙部	I/We would like to change the choice of language or means of recei 本人/吾等現擬更改選擇日後所有公司通訊之語言版本或收取(Please mark a "✔" in ONLY ONE of the following boxes 請僅在	徐徑	如下:	-				ons in	the ma	nner as	indica	ted bel	ow:	
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	於本公司網站www.hk-alpha.com閱覽日後所有公司通訊,以代本公司網站發佈之公司通訊通知;或	替收取	以印刷本	、並以	は電郵力	T式發	送至本	5人/	吾等以	以下之1	直郵 地	址收取	(關)	於已在
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Notes 附前 1. 2. 3. 4. 5. PERSON 1. 2.	Please complete all your details clearly. 請 閣下清楚填妥所有資料。 If your shares are held in joint names, the shareholder whose name stands first Request Form in order for it to be valid. 如屬聯名股東,則本變更申請表格須由該名於本公司股東名冊上就聯名找 Any Change Request Form with more than one box marked "少" in Part B, completed will be void. 如在秦變更申請表格乙部作出超過一項選擇、或在甲部或乙部均未有作于 For the avoidance of doubt, we do not accept any special instructions written o 為免存疑,任何在本變更申請表格上額外書寫指示,本公司將不予處理。 Corporate Communications include annual/interim reports, notices, circulars, is as defined in the Rules Governing the Listing of Securities on The Stock Exch公司通訊包括本公司的周年/中期報告、通告、通函、代表委任表格或其代 AL INFORMATION COLLECTION STATEMENT 收集個人資料聲明 "Personal Data" in this statement has the same meaning as "personal data" in the and contact telephone number. 本聲明中所指的「個人資料」相等於《個人資料(私隱)條例》(第四百八十 Your supply of the Personal Data to the Company and/or the Share Registrar being able to process your instructions and/or requests as stated in this Change 關下是自顧向本公司及/或股份過戶登記處提供上述個人資料。倘若 下 该可以任何所說明的用途,將 關下的個人資料披露或轉移予本公司記錄及查證用途。	下有股作 with nd 引選擇。n this of n this of n this of n this of n this of n this of n ange o	的其姓名的 box mi 或未有字 Change F f f proxy, 'Hong K (包括《 (《私關 a volunta st Form. " 比提供是 sferred b ry for our by for our by for our gistrar, T	位列首"rked", we a cequest or other one Line one Line one Line one Keller of the constant of th	位的股列 "in bod 坟填寫不 Form. publicat ited). 合交易的 cy) Ordir) 的「個. Failure , 本公司 and veridant of the control of the con	复簽署T 是	方為有 A and 則本變到 the Co 公司證券 Cap 486 」,當中 vide suf 無法處理 ubsidiari purpos 其他公 isions o Limited	可知 Part B, pa	with no 表格將 (includi 規則) PO"), what limited by the	o signate e作廢。 ng any ' n所指的 nich may Trion may Registrar Registrar Ry wuch Hopewel	Tequest I Centre	ate Com 通訊」) e your n h 上及聯絡 in the (所述的 r other c e 存該等 for acce, 183 Q	e incommun 。 ame, 行電前 指示 comp 個人 ess to	address 舌號碼。 pany not 泛及或申 panies or 資料作 o and/or ''s Road
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Tricor Investor Services Limited 卓佳證券登記有限公司 Freepost No. 簡便回郵號碼: 37 Hong Kong 香港