

Alpha Professional Holdings Limited 阿爾法企業控股有限公司*

(Incorporated in Bermuda with limited liability) (於百慕達註冊成立的有限公司)

(Stock Code 股份代號: 948)

NOTIFICATION LETTER 通知信函

30 July 2024

Dear Registered Shareholder(s),

Notification of Publication of 2024 Annual Report, 2024 Environmental, Social and Governance Report, Circular dated 30 July 2024 together with Notice of Annual General Meeting and Form of Proxy (the "Current Corporate Communications")

We, Alpha Professional Holdings Limited (the "Company"), hereby notify you that the annual general meeting of the Company will be held at Novotel Century Hong Kong, Plaza 3, Basement 3, 238 Jaffe Road, Wanchai, Hong Kong on Monday, 9 September 2024 at 3:00 p.m. The Current Corporate Communications are available in printed English and Chinese versions. They are also available in electronic version on the Company's website at www.hk-alpha.com (the "Company's Website") and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk.

If you (i) have elected (or deemed to have elected) to read the Corporate Communications, ^(Note) published on the Company's Website in lieu of receiving printed version(s), and, for any reason have difficulty in receiving or gaining access to the Current Corporate Communications, would like to receive printed version(s) of the Current Corporate Communications, or (ii) wish to change your choice of language or means of receipt of all future Corporate Communications, please complete and sign the change request form printed overleaf (the "Change Request Form") and return it by hand or by post (postage pre-paid if delivered in Hong Kong by using the mailing label at the bottom of the Change Request Form), to the Company c/o the share registrar of the Company, Tricor Investor Services Limited (the "Share Registrar"), at 17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by sending an email for the purpose to alpha-ecom@hk.tricorglobal.com. The printed version(s) of the Current Corporate Communications will be sent to you promptly free of charge upon receipt of your request.

You may at any time by reasonable written notice change your choice of language or means of receipt of the Corporate Communications, by completing Part B of the Change Request Form and returning it to the Share Registrar by hand or by post, or by sending an email to alpha-ecom@hk.tricorglobal.com for the change. The Change Request Form may also be downloaded from the Company's Website.

Should you have any queries in relation to this letter, please contact the Share Registrar's Customer Service Hotline at (852) 2980 1333 between 9:00 a.m. and 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,
For and on behalf of
Alpha Professional Holdings Limited
Chan Chun Hong
Company Secretary

Note: Corporate Communications include annual/interim reports, notices, circulars, forms of proxy, or other publications of the Company (including any "Corporate Communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited).

各登記股東:

二零二四年年報、二零二四年環境、社會及管治報告、日期為二零二四年七月三十日之通函連同股東週年大會通告及代表委任表格 (「本次公司通訊」) 之刊發通知

謹此通知,Alpha Professional Holdings Limited 阿爾法企業控股有限公司*(「本公司」)之股東週年大會將於二零二四年九月九日(星期一)下午三時正假座香港灣仔謝斐道238號香港諾富特世紀酒店B3層3號宴會廳舉行。本次公司通訊備有英文及中文印刷版本,亦同時備有登載於本公司的網站www.hk-alpha.com(「本公司網站」)及香港聯合交易所有限公司的網站www.hkexnews.hk的電子版本。

若 閣下(i)已選擇(或被視為已選擇)於本公司網站閱覽公司通訊(*附註*)以代替印刷版本,倘因任何原因在收取或取覽本次公司通訊上出現困難,而擬收取本次公司通訊的印刷版本,或(ii)擬更改日後所有公司通訊之語言版本或收取方式的選擇,請填妥及簽署本函背頁之變更申請表格(「**變更申請表格**」),經人手遞交或以郵寄方式(如在香港投寄,可使用變更申請表格底部隨附之郵寄標籤,郵費已預付)送回本公司(經本公司之股份過戶登記處卓佳證券登記有限公司(「**股份過戶登記處**」),其地址為香港夏愨道16號遠東金融中心17樓),或將有關要求以電郵發送至alpha-ecom@hk.tricorglobal.com,本次公司通訊之印刷版本將按 閣下要求免費發送予 閣下。

閣下如欲更改收取公司通訊之語言版本或收取方式的選擇, 閣下可隨時以適當書面通知作出變更要求,請填寫變更申請表格之乙部,然後將變更申請表格經人手遞交或以郵寄方式送回股份過戶登記處,或以電郵發送至alpha-ecom@hk.tricorglobal.com。變更申請表格亦可在本公司網站內下載。

倘 閣下對本函有任何疑問,請於星期一至星期五(香港公眾假期除外)上午九時至下午五時,致電股份過戶登記處客戶服務熱線(852) 2980 1333查詢。

代表 Alpha Professional Holdings Limited 阿爾法企業控股有限公司* 公司秘書 陳振康 謹啟

二零二四年十月三十日

附註: 公司通訊包括本公司的周年/中期報告、通告、通函、代表委任表格或其他刊物(包括任何《香港聯合交易所有限公司證券上市規則》內所指的「公司通訊」)。

when returning this Change Request Form to us.

No postage stamp is required for local mailing
當寄回此變更申請表格時,請將郵寄標籤剪貼於信封上。
如在本港投寄,毋須貼上郵票

CHANGE REQUEST FORM 變更申請表格

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Part A 甲部	I/We have elected (or am/are deemed to have elected) to receive the I/We would like to request: 本人/吾等已選擇 (或被視為已選擇) 收取於本公司網站登載的 (Please mark a "✔" in the following box 請在下列空格內劃上「✔」	本次公司通	•						rm on	the	Com	ıpany'	s Website.
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Part B 乙部	I/We would like to change the choice of language or means of recei 本人/吾等現擬更改選擇日後所有公司通訊之語言版本或收取(Please mark a "✔" in ONLY ONE of the following boxes 請僅在T	途徑如下:				ation	s in t	he ma	nner as	s ind	icate	ed belo	ow:
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 1. 2. 3. 4. 	Please complete all your details clearly. 請 閣下清楚填妥所有資料。 If your shares are held in joint names, the shareholder whose name stands first Request Form in order for it to be valid. 如屬聯名股東,則本變更申請表格須由該名於本公司股東名冊上就聯名持 Any Change Request Form with more than one box marked "√" in Part B ₇ . completed will be void. 如在秦雙更申請表格召邮任出超過一項選擇、或在甲部或乙部均未有作比 For the avoidance of doubt, we do not accept any special instructions written o 為免存疑,任何在本變更申請表格上額外書寫指示,本公司將不予處理。 Corporate Communications include annual/interim reports, notices, circulars, fa sed feined in the Rules Governing the Listing of Securities on The Stock Exch公司通訊包括本公司的周年/中期報告、通告、通函、代表委任表格或其代 INFORMATION COLLECTION STATEMENT 收集個人資料聲明 "Personal Data" in this statement has the same meaning as "personal data" in thand contact telephone number. 本聲明中所指的「個人資料」相等於《個人資料《私隱》條例》(第四百八十六 Your supply of the Personal Data to the Company and/or the Share Registrar being able to process your instructions and/or requests as stated in this Change 關下是自願问本公司及/或股份過戶登記處提供上述個人資料。倘若 下 Vour Personal Data collected in this Change Request Form may be disclosed bodies for any of the stated purposes, and retained for such period as may be n 本公司可就任何所說明的開発,將 關下的個人資料披露或轉移予本公司料作記錄及查證用途。 You have the right to request access to and/or correction of the respective Per or correction of the Personal Data should be in writing and sent by post to the Road, Hong Kong. 閣下有權根據《私歷條例》,查閱及/或更正有關的個人資料。任何有關查有限公司,地址為香港夏澄道16號遠東金融中心17樓。	有股份其姓名 with no box m	在列首位 arked "~" 簽署、或填Request For or other pt ong Limite 何《香港聯 a (Privacy) 例》)的「個 ry basis. F 2 夠資料, yy the Com r record an B 股份過戶 accordance r, Tricor In	的股東行 in both I寫不正 m. ablication dod). 合合交易 Ordinan 人資料 ailure to d verific 登記處 with the vestor S	変署,方 Part A: Part A: ms of the mce, Cap provide 可能無法 its subsi- ation pu 及 / 或 e provisiervices l	為有列 類更 是 是 是 是 是 是 是 是 是 是 是 是 是	效。 art B, 申請君 pany() "PDP() 閣下 家, the s;,公 f the I dd, at 1	with no between the state of t	o signal 會作廢 ng any)》內所: iich may 姓名、 titon ma 變更申請 Registra 並將於 Any suc ar East	"Cor 指的 white the transition" "Cor 指的 white the transition" "Cor 指的 white the transition" "Cor "在的 "在的" "在的" "在的" "在的" "在的" "在" "在" "在" "在" "在" "在" "在" "在" "在" "在	or oth rporat 「公司 Llude y walt ir 客上戶 d/or of i 期間 quest nce C	merwise e Comr]通訊」 your na your na your faith for the Co fi 保存 for acc centre,	munication")。 me, addresss 號碼。 ompany not 指示及/或 ompanies or 亥等個人資 cess to and/ 16 Harcourt
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Tricor Investor Services Limited 卓佳證券登記有限公司 Freepost No.簡便回郵號碼:10 GPO Hong Kong 香港 Alpha Professional Holdings Limited (948)