



華音國際  
HUAYIN INTERNATIONAL

## HUA YIN INTERNATIONAL HOLDINGS LIMITED

### 華音國際控股有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號：989)

## NOTIFICATION LETTER 通知信函

20 July 2022

Dear Registered Shareholders in the Hong Kong Branch Register,

**Hua Yin International Holdings Limited (the “Company”)**,  
— **Notice of Publication of Annual Report 2021/22, and Circular dated 20 July 2022 in relation to the Proposals for General Mandates to Repurchase Shares and Issue Shares and Re-election of Retiring Directors and Notice of Annual General Meeting and Proxy Form (the “Current Corporate Communications”)**

The English and Chinese versions of the Company’s Current Corporate Communications are available on “Investor Relations” section on the Company’s website at [www.huayininternational.com](http://www.huayininternational.com) and The Stock Exchange of Hong Kong Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk). If you have elected to receive the Corporate Communications <sup>(Note)</sup> in printed form, the printed version of the Current Corporate Communications in your selected language(s) is/are enclosed.

If you wish to (i) receive the Current Corporate Communications in printed form or in a language version other than your existing choice; and/or (ii) change your choice of language or means of receiving all future Corporate Communications, please complete and sign the form on the reverse side of this letter (the “Change Request Form”) and return it to the Company’s branch registrar in Hong Kong, Tricor Abacus Limited by post using the mailing label provided (no stamp needs to be affixed if posted in Hong Kong; otherwise, please affix an appropriate stamp) or by email at [huayininternational-ecom@hk.tricorglobal.com](mailto:huayininternational-ecom@hk.tricorglobal.com) or by hand delivery to Tricor Abacus Limited at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong (if it will be lodged before 15 August 2022) or 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong (if it will be lodged on or after 15 August 2022).

Should you have any queries relating to this letter, please contact the Enquiry Hotline of Tricor Abacus Limited at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,  
**Hua Yin International Holdings Limited**

*Note: “Corporate Communications” refer to any documents issued or to be issued by the Company for information or action of holders of any of its securities, including but not limited to (a) the directors’ report, the annual financial statements together with a copy of the independent auditors’ report and, where applicable, the summary financial report; (b) the interim report and, where applicable, the summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位於香港登記分冊之登記股東：

**Hua Yin International Holdings Limited 華音國際控股有限公司 (「本公司」)**  
— **2021/22 年報及有關建議回購股份及發行股份之一般授權及重選退任董事及股東週年大會通告之日期為二零二二年七月二十日之通函及代表委任表格 (「本次公司通訊」) 之刊發通知**

本公司的本次公司通訊的英文及中文版本已上載於本公司網站 [www.huayininternational.com](http://www.huayininternational.com) 之「投資者關係」欄目及香港聯合交易所有限公司網站 [www.hkexnews.hk](http://www.hkexnews.hk)。如閣下已選擇收取公司通訊(附註)的印刷本，隨函附上閣下所選擇之語言版本的本次公司通訊的印刷本。

若閣下欲(i)索取本次公司通訊的印刷本或閣下已選擇的版本以外的另一語言版本；及/或(ii)更改日後所有公司通訊的語言版本或收取方式的選擇，請填妥及簽署在本函背面的表格(「變更申請表格」)，並使用所提供的郵寄標籤(如在香港投遞，則毋須貼上郵票；否則，請貼上適當的郵票)寄回變更申請表格予本公司於香港之股份過戶登記分處—卓佳雅柏勤有限公司或電郵至 [huayininternational-ecom@hk.tricorglobal.com](mailto:huayininternational-ecom@hk.tricorglobal.com) 或送遞至卓佳雅柏勤有限公司(地址為香港皇后大道東一百八十三號合和中心五十四樓(倘表格將於二零二二年八月十五日之前送交)或香港夏慤道十六號遠東金融中心十七樓(倘表格將於二零二二年八月十五日或之後送交))。

倘閣下對本函有任何查詢，請於星期一至星期五(香港公眾假期除外)上午九時正至下午五時正致電卓佳雅柏勤有限公司諮詢熱線，電話號碼為(852) 2980 1333。

**Hua Yin International Holdings Limited**  
**華音國際控股有限公司**  
謹啟

二零二二年七月二十日

附註：「公司通訊」指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、年度財務報表連同獨立核數師報告及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

## CHANGE REQUEST FORM 變更申請表格

(for Registered Shareholders in the Hong Kong Branch Register 供於香港股東登記分冊之登記股東使用)

To: Hua Yin International Holdings Limited (the "Company")  
c/o Tricor Abacus Limited  
Level 54, Hopewell Centre  
183 Queen's Road East  
Hong Kong  
(will be changed to 17/F, Far East Finance Centre,  
16 Harcourt Road, Hong Kong  
with effect from 15 August 2022)

致：華音國際控股有限公司（「本公司」）  
經卓佳雅柏勤有限公司  
香港皇后大道東一百八十三號  
合和中心五十四樓  
（自二零二二年八月十五日起  
更改為香港夏愨道十六號  
遠東金融中心十七樓）

### (A) To receive printed version of the Current Corporate Communication of the Company

(甲) 收取本公司的本次公司通訊的印刷本

I/We have chosen to access the Current Corporate Communication posted on the Company's website or have already received a printed version as requested previously but would like to receive:

本人/吾等已選擇瀏覽刊登於本公司網站的本次公司通訊或已收取之前所要求的印刷本，惟欲索取：

**Please ignore this Part if you do not intend to request a printed copy of the Current Corporate Communication.**

如閣下無意要求收取本次公司通訊之印刷本，則毋須填寫此部分。

(Please mark **ONLY ONE** "X" of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「X」號)

- the printed English version of the above document 上述文件的英文印刷本；**OR** 或
- the printed Chinese version of the above document 上述文件的中文印刷本；**OR** 或
- both the printed English and Chinese versions of the above document 上述文件的英文及中文印刷本。

### (B) To change the choice of language or means of receiving all future Corporate Communications

(乙) 更改收取日後所有公司通訊之語言版本或收取方式

I/We would like to change the choice of receiving all future Corporate Communications as indicated below:

本人/吾等希望改用下列方式收取日後所有公司通訊：

(Please mark **ONLY ONE** "X" of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「X」號)

- to access all future Corporate Communications through the Company's website in place of receiving printed copies, and receive an email notification to my/our email address at \_\_\_\_\_ (if any) or a notification letter mailed to my/our address of the posting of the relevant Corporate Communications on the website of the Company; **OR** 瀏覽在本公司網站發表之日後所有公司通訊網上版本，以代替印刷本，並收取有關公司通訊在本公司網站登載的電郵通知，電郵通知請發送本人/吾等之電郵地址 \_\_\_\_\_ (如有) 或郵寄至本人/吾等地址的通知信函；**或**
- to receive the **printed English version** of all future Corporate Communications **ONLY** 僅收取日後所有公司通訊之英文印刷本；**OR** 或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY** 僅收取日後所有公司通訊之中文印刷本；**OR** 或
- to receive both the **printed English and Chinese versions** of all future Corporate Communications 同時收取日後所有公司通訊之英文及中文印刷本。

Signature

簽名 \_\_\_\_\_

Name: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)  
姓名： \_\_\_\_\_ (英文) \_\_\_\_\_ (中文)

Address: \_\_\_\_\_  
地址： \_\_\_\_\_

Contact telephone number: \_\_\_\_\_ Date: \_\_\_\_\_  
聯絡電話號碼： \_\_\_\_\_ 日期： \_\_\_\_\_

Notes 附註：

- Please complete all your details clearly.  
請閣下清楚填寫所有資料。
- Any form with more than one box marked "X" in Part A or Part B, with no box marked "X" in both Part A and Part B, with no signature or otherwise incorrectly completed will be void.  
如在本表格甲部或乙部分別作出超過一項選擇，或在甲部及乙部均未作出選擇，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東，則本變更申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- For the avoidance of doubt, we do not accept any other instructions given on this form.  
為免存疑，任何在本表格上的額外指示概不予處理。

Please cut the mailing label and stick this on an envelope to return the Change Request Form to us.  
**No postage stamp is required for local mailing**  
當閣下寄回此變更申請表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票

Mailing Label 郵寄標籤

Tricor Abacus Limited  
卓佳雅柏勤有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港