

O P GROUP HOLDINGS LIMITED 雋思集團控股有限公司

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司)

(Stock code 股份代號: 1412)

Dear registered shareholder(s),

2 February 2024

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07 of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Q P Group Holdings Limited (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communication"), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.qpp.com and the HKExnews website at www.hkexnews.hk in place of printed copies. You are recommended to proactively check the Company's website and the HKExnews website to keep up with the publication of Corporate Communications.

Solicitation of electronic contact details

To ensure timely receipt of the latest Actionable Corporate Communications (Note), the Company recommends you provide your email address by completing, signing and returning the enclosed reply form (the "Reply Form") to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications (Note) in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete the Reply Form on the reverse side and send it to the Share Registrar or send an email to ecom1412@qpp.com specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter. If the Company does not receive any request from you, you will be considered to have agreed to the dissemination of Corporate Communications and Actionable Corporate Communications in the manner described above.

Should you have any queries relating to this letter, please contact the Company by sending an email to ecom1412@qpp.com.

Yours faithfully, By order of the Board Q P Group Holdings Limited Cheng Wan Wai Chairman

Note: Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder

各位登記股東:

以電子方式發佈公司通訊之安排

根據自二零二三年十二月三十一日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第2.07條, 雋思集團控股有限公司(「**本公司**」)謹此通知 閣下,本公司已採用以電子方式發佈公司通訊(「**公司通訊**」)之安排,公司通訊是指本公司為向其任何證券 持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件,包括但不限於(a)董事報告、年度賬目以及核數師報告副本以及財務摘要報告(如適用); (b)中 期報告及其中期報告摘要(如適用);(c)會議通告;(d)上市文件;(e)通函和(f)代表委任表格。

請注意,所有日後公司通訊的中英文版將在本公司網站 www.qpp.com 和披露易網站 www.hkexnews.hk 上以電子方式提供,以代替印刷本。建議 閣下主動查看本 公司網站和披露易網站以留意公司通訊的發佈。

徵集電子聯絡資料

為確保及時收到最新的可供採取行動的公司通訊^{(**##)**, 本公司建議 閣下透過填妥、簽署隨附之回條(「**回條**」)並交回本公司的香港股份過戶登記處(「**股份**} **過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓,以提供 閣下的電子郵件地址。

如果本公司並無收到 閣下的有效電子郵件地址,在股份過戶處收到 閣下有效的電子郵件地址前, 本公司未來將以印刷本形式發送可供採取行動的公司通訊

閣下希望收取公司通訊之印刷版,請填妥回條或發送電子郵件至 ecom1412@qpp.com, 並註明 閣下的姓名、地址以及收取公司通訊印刷版的要求。 請注 意, 收取公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後指示將過期。如本公司並無收到 閣下任何回覆,閣下將被視為同意以上公司通 訊及可供採取行動的公司通訊的發佈安排。

閣下對本函件有任何疑問,請透過電郵至 ecom1412@qpp.com 之方式聯絡本公司。

承董事會命 **雋思集團控股有限公司** 主席 鄭穩偉 謹啟

二零二四年二月二日



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Computershare Hong Kong Investor Services Limited (The "Share Registrar")

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

香港中央證券登記有限公司 (「股份過戶處」)

香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please choose ONLY ONE of the options below)

(請從以下選項中只選擇其中一項)

Option 1: I/we hereby provide my/our email address of the following listed company (the "Cora 本人/吾等現以書面提供本人/吾等的質的未來可供採取行動的公司通訊"	mpany") via electronic dissemination	-					
Name of Securities holder(s) 證券持有人姓名/名稱:	Name of the listed company 上市公司名稱	:					
	Q P Group Holdings Lim 馬思集團控股有限公司	nited					
Email address 電郵地址: (Note 3 / 附註 3)							
Email address 电野电址:							
Option 2: I/we hereby request for receipt of Corporate Communications* in printed form 選項 2: 本人/吾等現要求收取公司通訊*印刷版 (Please mark "√" in the below box if applicable)(如適用,請在以下方格內劃上「✓」號) □ receive future Corporate Communications* in printed copy and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note: 5) 也以取未來公司通訊*的印刷版,並已知悉本指示由收取指示日期起計一年內有效。(附註 5)							
/mu=t_a)	Contact number: 綠絡電話號碼:	Date: 日期:					
Notes 附註: 1. Please complete all your details clearly. If your shares are held in joint nam imaliable 是一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个	void. will be unable to receive notifications regarding the publi. 發佈可供採取行動的公司通訊*的通知。 only the latest one email address provided will be registe.	cation of Actionable Corporate Communications*.					

- 5. If you mark 'マ' in the box in Option 2, no email address will be registered and only Corporate Communications* in printed form will be received. 如 閣下在選頁 2 方格内劃上 「」號、將轅不會登記任何電子郵件地址、而僅會收取公司通訊*約印刷版。
 6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑,在本回條上的任何額外指示,本公司將不予處理。

- * Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder, 除非另有註明。公司通訊介持本公司已经出或將予發出以供其任何證券的持有人解取保护行動的任何文件、其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。可供採取行動的公司通訊指任何要求發行人的證券持有人指示其作為發行人證券持有人擬如何行使其權利或作出選擇的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
 本聲明中所指的「個人資料」與香港法例第 486 章 (個人資料 (私隱) 條例》(「私隱條例」)中「個人資料」的涵義相同。
 Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
 图下於本回條所提供的個人資料將用於(包括但不限於)有關本公司以電子方包條上所述的指示及/或要求。
 Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by Jaw and will be retained for such period as may be necessary for our verification and record purposes.

 本公司可就任何所說明的用途或在法例規定的情况下,將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶處、及/或其他公司或團體,並將在有關期間保留該等個人資料作核賣及紀錄用途。
- 人員科作後員及配嫁川速。 (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at <u>PrivacyOfficer@computershare.com.hk</u>。 閣下有權根據私隱條例的條文查閱及/或修改 閣下的個人資料。任何查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)向香港隱私主任提出,或發送電郵至 <u>PrivacyOfficer@computershare.com.hk</u>。

Mailing Label 郵寄標籤

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港 Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong.

閣下寄回此回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。