

# 融創中國控股有限公司

(Incorporated in the Cayman Islands with limited liability) (於開曼群島註冊成立的有限公司) (Stock Code 股份代號: 01918)

#### NOTIFICATION LETTER 通知信函

26 April 2024

Dear Registered Shareholders.

Sunac China Holdings Limited (the "Company")

- Notice of Publication of 2023 Annual Report, Circular of Annual General Meeting, Proxy Form (the "Current Corporate Communications") and 2023 Environmental, Social and Governance Report ("2023 ESG Report")

The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEXnews") at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> and the Company's website at <a href="https://www.sunac.com.cn">www.sunac.com.cn</a>. If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at sunac.ecom@computershare.com.hk or by notice in writing to the Company's Hong Kong branch share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

# Arrangements on Dissemination of Corporate Communications

As set out in the letter to you dated 1 March 2024, pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") that came into effect on 31 December 2023, the Company has adopted electronic dissemination of its corporate communications (the "Corporate Communications").

#### **Corporate Communications**

Corporate Communications include any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at www.sunac.com.cn and the HKExnews website at www.hkexnews.hk in place of printed copies (except for the Actionable Corporate Communications as described below).

Pursuant to the current Articles of Association of the Company, a notice of publication of the Corporate Communications on the websites will be sent by the Company to you on the publication date of the Corporate Communications. This notice of publication is being sent in compliance with the relevant requirements of the currently effective Articles of Association of the Company. The Company will propose amendments to the relevant provisions of its Articles of Association at the upcoming Annual General Meeting. Please refer to the circular of the Annual General Meeting for further details of the proposed amendments to the Articles of Association.

# **Actionable Corporate Communications**

Actionable Corporate Communications refer to any corporate communication that seeks instructions from the issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder, including but not limited to election forms in connection with a dividend payment (e.g. choice of scrip or cash dividend, currency); excess application forms or provisional allotment letters in connection with a rights issue; and acceptance forms in connection with takeovers, mergers and share buy-backs (including acceptance forms in general offers and acceptance and approval form in partial offers).

The Company will send the Actionable Corporate Communications to you in electronic form (by email). If the Company does not possess your email address or the email address provided by you is not functional, the Company will send the Actionable Corporate Communication in printed form together with a request form for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

# Solicitation of Email Addresses

To ensure timely receipt of the latest Corporate Communications and Actionable Corporate Communications, the Company recommends that you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email to <a href="mailto:sunac.ecom@computershare.com.hk">sunac.ecom@computershare.com.hk</a>.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is received, (i) you will be unable to receive any notifications regarding the publication of Corporate Communications on the Company's website and the HKExnews website by email; (ii) you are recommended to proactively check the Company's website and the HKExnews website to keep up with the publication of Corporate Communications in a timely fashion; and (iii) the Company will send the Actionable Corporate Communications in printed form together with a request form for soliciting the shareholder's functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

# Request for Printed Copies of Corporate Communications and Actionable Corporate Communications

If you want to receive future Corporate Communications and Actionable Corporate Communications in printed form, please complete and return the enclosed Reply Form to the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or send an email to <a href="mailto:sunac.ecom@computershare.com.hk">specifying</a> your name, address and request to receive the Corporate Communications and Actionable Corporate Communications in printed form. Please note that such instruction shall be valid unless being revoked or superseded or until invalidated on the last day of the following financial year of the Company (whichever is earlier).

Please be reminded that provision of your correct and effective contact details (including email address and mailing address) to the Company and/or the Share Registrar is critically important, and any mistakes in such details may result in failure of delivery of the Company's Corporate Communications and/or Actionable Corporate Communications to you timely in the future.

The 2023 ESG Report is published in electronic form only on the website of the Company at <a href="www.sunac.com.cn">www.sunac.com.cn</a> and the HKExnews website at <a href="www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully. For and on behalf of **Sunac China Holdings Limited**  各位登記股東:

融創中國控股有限公司(「本公司」) - 2023 年度報告,股東週年大會通函,委任代表表格(「本次公司通訊文件」)及 2023 年度環境、社會及管治報告(「2023 年度環境、社會及 管治報告」)之發佈通知

本公司的本次公司通訊文件備有中、英文版本,並已上載於香港聯合交易所有限公司網站(「**披露易**」)www.hkexnews.hk是及本公司網站 www.sunac.com.cn,歡迎瀏覽。 閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現困難, 閣下可將要求(註明 閣下的姓名、地址及要求)以電郵方式發送到本公司之電郵地址 sunac.ecom@computershare.com.hk 或以書面方式郵寄致本公司的香港股份過戶登記分處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到 閣下通知後,盡快向閣下免費發送有關本次公司通訊文件的印刷本。

### 發佈公司通訊之安排

正如日期為 2024 年 3 月 1 日致 閣下的信函所述,根據自 2023 年 12 月 31 日起生效的香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07A條,本公司已採用以電子方式發佈其公司通訊(「**公司通訊**」)之安排。

#### 公司通訊

公司通訊包括本公司發佈或將予發佈以供其任何證券持有人參照或採取行動的任何文件,包括但不限於(a)董事會報告、年度賬目連同核數師報告及(如適用)其財務摘要報告副本; (b)中期報告及(如適用)其中期摘要報告; (c)會議通告; (d)上市文件; (e)通函;及 (f)代表委任表格。

請注意,所有日後公司通訊的中英文版將在本公司網站 <u>www.sunac.com.cn</u>和披露易網站 <u>www.hkexnews.hk</u>上以電子方式提供,以代替印刷本(下文所述的可供採取行動的公司通訊除外)。

根據本公司現有組織章程細則,公司通訊於網站上刊發的通知將由本公司於公司通訊刊發日期向 閣下寄發。本通知是依照本公司現行有效的章程的相關規定發出的。本公司擬在即將舉行的股東週年大會建議修訂其組織章程細則相關條款。就相關組織章程細則修訂详情,請參閱股東週年大會通函。

#### 可供採取行動的公司通訊

可供採取行動的公司通訊指任何涉及尋求發行人證券持有人指示其擬如何行使其作為發行人證券持有人的權利或作出選擇的公司通訊,包括但不限於有關派付股息的選擇表格(例如選擇以股代息或現金股息、貨幣)、有關供股的額外申請表格或暫定配額通知書;及有關收購、合併及股份回購的接納表格(包括全面要約的接納表格以及部分要約的接納及批准表格)。

本公司將以電子方式(通過電郵)向 閣下個別寄發可供採取行動的公司通訊。如本公司並無獲取 閣下的電郵地址或其提供的電郵地址無效,本公司將以印刷本形式向其寄發可供採取行動的公司通訊,連同一份索取 閣下有效電郵地址的表格,以便將來以電子方式發佈可供採取行動的公司通訊。

### 徵求電郵地址

為確保及時收到最新的公司通訊及可供採取行動的公司通訊,本公司建議 閣下通過掃描本函隨附之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電郵地址。或者 閣下也可以簽署附件回條並交回股份過戶處,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或發送電郵至 sunac.ecom@computershare.com.hk。

如本公司並無收到 閣下的有效電郵地址,在收到 閣下有效的電郵地址前,(i) 閣下將無法以電郵收取任何有關在本公司網站和披露易網站上刊發公司通訊的通知;(ii)建議 閣下主動查看本公司網站和披露易網站以適時留意公司通訊的刊發;及(iii)本公司未来將以印刷本形式發送可供採取行動的公司通訊,連同一份索取股東有效電郵地址的表格,以便將來以電子方式發佈可供採取行動的公司通訊。

# 索取公司通訊及可供採取行動的公司通訊的印刷本

如 閣下希望收取日後公司通訊及可供採取行動的公司通訊之印刷本,請填妥附件回條並交回股份過戶處,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓,或發送電郵至 sunac.ecom@computershare.com.hk,並註明 閣下的姓名、地址以及收取公司通訊及可供採取行動的公司通訊的印刷本的要求。請注意, 該指示將一直有效,直至被撤銷或取代,或直至本公司下一個財政年度的最後一天到期(以較早者為準)。

本公司謹此提醒 閣下,向本公司及/或股份過戶處提供 閣下正確及有效的聯系方式(包括電子郵箱及聯系地址等)至關重要,任何資料錯誤可能導致 閣下無法及時接收本公司日後發佈的公司通訊及/或可供採取行動的公司通訊。

2023 年度環境、社會及管治報告僅以電子形式上載於本公司網站 www.sunac.com.cn 及披露易網站 www.hkexnews.hk, 以代替印刷本。

如 閣下對本函件有任何疑問,請於星期一至星期五(香港公眾假期除外)上午9時正至下午6時正(香港時間)的辦公時間致電股份過戶處(852)28628688查詢。

融創中國控股有限公司

謹啟

2024年4月26日



REPLY FORM	回條
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Computershare Hong Kong Investor Services Limited

(The "Share Registrar") 17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

香港中央證券登記有限公司 (「股份過戶處」) 香港灣仔皇后大道東 183 號 合和中心 17M 樓

(Please <u>choose ONLY ONE</u> of the options below) (請從以下選項中只**選擇其中一項**)

Option 1:	Provide you	ar email add	ress for receipt of fu	ture	Corp	orate Comi	nunic	ations and
	Actionable	Corporate	Communications*	of	the	Company	via	electronic
	dissemination	on by scannir	ng <u>your personalized</u>	QR	code			

掃瞄 閣下專屬二維碼提供 閣下之電子郵件地址,以接收公司通過電子方式發佈 選項1: 的日後公司通訊及可供採取行動的公司通訊\*

> You are **NOT required** to return this Reply Form if you choose Option 1. 如選擇了選項1, 閣下無須交回本回條。

Personalized Q	R	Code
重屋 一維	碼	

Option 2: I/we hereby provide my/our email address in writing for receipt of future Corporate Communications and Actionable Corporate Communications* of the following listed company (the "Company") via electronic dissemination  - 選項 2: 本人/吾等現以書面形式提供本人/吾等之的電子郵件地址・以確保收到以下上市公司(「公司」)通過電子方式發佈的日後公司通訊及可供採取行動的公司通訊。
Name of Securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱:
Sunac China Holdings Limited 融創中國控股有限公司
Email address 電郵地址: (Note 3 / 附註3)
Option 3: I/we hereby request for receipt of Corporate Communications and Actionable Corporate Communications* in printed form and noted that this instruction is valid unless being
revoked or superseded or until invalidated on the last day of the following financial year of the Company (whichever is earlier). (Note 5) (Please mark """ in the below box if applicable)
選項3: 本人/吾等現要求收取公司通訊及可供採取行動的公司通訊◆印刷本·並已知悉本指示將一直有效·直至被撤銷或取代,或直至公司下一個財政年度的最後一天到期(以較早者

English and Chinese Versions 英文及中文版本

簽名: (<sup>附註 1)</sup>

Signature(s): (Note 1)

rnn... ease complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 講演楚填妥 關下之所有資料。如關聯名殷東·則本回條須由所有聯名殷東聯合簽署·方為有效。

Chinese Version 中文版本

- Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有簽署或在其他方面填寫不正確,則本回條將會作廢。

為準)。(*附註5*)(如適用·請在以下方格內劃上「✓」號)

3. If the Company does not receive a functional email address in your reply, you will be unable to receive notifications regarding the publication of Corporate Communications and Actionable Corporate Communications\* by email. 如公司沒有收到 閣下的有效電子郵件地址, 閣下將無法以電郵收到有關發佈公司通訊及可供採取行動的公司通訊\*的通知。

Contact number:

聯絡電話號碼:

- 4. If you provide more than one email address by QR code, email, reply form and/or other means, only the latest one email address provided will be registered.
  如 關下透過二維碼、電郵、回條及/或其他方式提供多於一個的電子郵件地址・只有 關下最後提供的電子郵件地址將書被用於登記。
- 3. 期 簡 ) 地域三極等 "電影" (世間 化分解末限) / 小をピアタド 回り第一年 "ハイラ 間り 深度をはつまりませい。 5. If you mark "" in the box in 'Opin' 3, no email address will be registered and only Corporate Communications and Actionable Corporate Communications in printed form will be received. 知 簡子在提奨 3 方格内劃上 " 」 號,將不善有電子器件地址被發起。只有公司通訊及可供提供「動的公司通訊\*的印刷本會被收取。 6. For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑。在本回條上的任何額外指示,公司將不予處理。

- Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. Actionable Corporate Communications refer to any corporate communication that seeks instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holder. 公司通讯节任何涉及自身求公司通票持有人的概则或任任何涉及自求公司通票持有人的概则或任任何涉及自求公司通票持有人的概则或任任何涉及自求公司通票持有人的概则或任任何涉及自求公司通票持有人的概则或任任何涉及自求公司通票持有人的概则或任任何涉及自动证明。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

English Version 英文版本

Mailing Label 郵寄標籤

香港中央證券登記有限公司 Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us. No postage is necessary if posted in Hong Kong.

Date:

日期:

閣下寄回此回條時·請將郵寄標籤剪貼於信封上 如在本港投寄· 閣下無需支付郵費或貼上郵票。