

## CCASS Request Form CCASS 申請表格

**To:** TOM Group Limited (“Company”)  
(Stock Code: 2383)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen’s Road East,  
Wanchai, Hong Kong  
(Hotline: (852) 2862 8688)

**致:** TOM集團有限公司 (「公司」)  
(股份代號: 2383)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓  
(查詢熱線: (852) 2862 8688)

**Part A – I/We would like to receive the following printed version(s) of the Current Corporate Communication of the Company (Please “✓” ONLY ONE box)**  
**甲部 – 本人/吾等希望收取公司之本次公司通訊之下列印刷本 (請以「✓」號選擇一項)**

- to receive a printed copy in English; or  
收取一份英文印刷本；或
- to receive a printed copy in Chinese; or  
收取一份中文印刷本；或
- to receive both the printed English and Chinese copies.  
收取英文和中文印刷本各一份。

**Part B – I/We would like to receive the Corporate Communications\* of the Company (“Corporate Communications”) in the manner as indicated below:**

**乙部 – 本人/吾等希望以下列方式收取公司之公司通訊\* (「公司通訊」):**

(Please mark **ONLY ONE** (✓) of the following boxes)  
(請從下列選擇中，僅在其中一個空格內劃上「✓」號)

- to receive the **printed English version** of all future Corporate Communications **ONLY**; OR  
僅收取所有日後公司通訊之**英文印刷本**；或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; OR  
僅收取所有日後公司通訊之**中文印刷本**；或
- to receive both the **printed English and Chinese versions** of all future Corporate Communications.  
同時收取所有日後公司通訊之**英文及中文印刷本**。

Name(s) of Shareholder  
股東名稱

Contact telephone number  
聯絡電話號碼

Signature  
簽名

Date  
日期

Notes 附註:

- This Request Form is to be completed by the non-registered holders of the shares of the Company, whose shares are held in Central Clearing and Settlement System (“CCASS”) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Current Corporate Communication. Please complete all your details clearly.  
本申請表格應由本公司非登記股份持有人填寫。該等人士的股份存放於中央結算及交收系統(「CCASS」)而彼等已經透過香港中央結算有限公司通知本公司，希望收到本次公司通訊。請閣下清楚填妥所有資料。
- Any form with more than one box marked (✓), with no box marked (✓), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免存疑，任何在本申請表格上的額外手寫指示，本公司將不予處理。

\* Corporate Communications include but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

### Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37

Hong Kong 香港

Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.

**No postage is necessary if posted in Hong Kong.**

當閣下寄回本申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

### Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact