

# LAI GROUP HOLDING COMPANY LIMITED

## 禮建德集團控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 8455)

### NOTIFICATION LETTER 通知信函

2 July 2024

Dear Registered Shareholders,

**Lai Group Holding Company Limited (the “Company”)**

– Notification of publication of (i)Annual Report 2024; (ii)Circular; (iii)Notice of Annual General Meeting; and (iv)Form of Proxy (the “Current Corporate Communication”)

The English and Chinese versions of the Company’s Current Corporate Communication are now available on the Company’s website at [www.dic.hk](http://www.dic.hk) and the website of The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) at [www.hkexnews.hk](http://www.hkexnews.hk) respectively (the “Website Version”). The Company strongly recommends you to access the Website Version of the Current Corporate Communication and all future Corporate Communications <sup>(Note)</sup>. If you have elected to receive the Corporate Communications in printed form, the Current Corporate Communication is enclosed.

If you for any reason have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communications and would like to receive the Current Corporate Communication and all future Corporate Communications in printed form, please complete, sign the enclosed Reply Form and return it to the Company’s principal place of business in Hong Kong at Office H, 19/F, Phase 01, Kings Wing Plaza, 3 On Kwan Street, Shek Mun, Sha Tin, New Territories, Hong Kong by post using the provided prepaid mailing label or by email to [lgh@dic.hk](mailto:lgh@dic.hk). The Company will promptly upon your request send the Current Corporate Communication to you in printed form free of charge.

**It is the responsibility of registered shareholders to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the enclosed Reply Form and returning to the Company’s principal place of business in Hong Kong at the above-mentioned address by post or by email to [lgh@dic.hk](mailto:lgh@dic.hk). If the Company does not have your functional email address, until such time that the functional email address is provided to the Company’s principal place of business in Hong Kong, you will be unable to receive via email notices of publication of the Website Version of Corporate Communications (“Notice of Publication”) and Actionable Corporate Communications in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communications in printed form.**

Should you have any queries relating to this notification, please contact the Company at (852) 3543 0748 during business hours (9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays).

By Order of the Board  
**Lai Group Holding Company Limited**  
**Chan Lai Sin**  
Chairman and Executive Director

*Notes: Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) Actionable Corporate Communications.*

*Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.*

各位登記股東:

禮建德集團控股有限公司 (「本公司」)

— 刊發(i)二零二四年年報; (ii)通函; (iii)股東週年大會通告; 及 (iv)代表委任表格 (「本次企業通訊」)

本公司的本次企業通訊之英文和中文版本已分別上載於本公司網站([www.dic.hk](http://www.dic.hk))及香港聯合交易所有限公司 (「聯交所」) 之網站([www.hkexnews.hk](http://www.hkexnews.hk)) (「網站版本」)。我們建議閣下閱覽本公司本次及日後企業通訊企業通訊<sup>(附註)</sup>的網站版本。如閣下已選擇收取企業通訊的印刷本, 隨函附上本次企業通訊。

如閣下因任何理由無法以電子郵件方式收取或閱覽企業通訊的網站版本及欲索取本次企業通訊及日後企業通訊的印刷本請填妥及簽署隨附之回條, 並以郵寄標籤寄回本公司之香港主要營業地點 (地址為香港新界沙田石門安群街3號京瑞廣場1期19樓H室) 或電郵至 [lgh@dic.hk](mailto:lgh@dic.hk)。本公司會因應閣下之要求立即寄上企業通訊的印刷本費用全免。

登記股東有責任提供有效的電子郵件地址。如閣下尚未提供閣下之電子郵件地址予本公司, 或需更新閣下之電子郵件地址, 本公司建議閣下填妥及簽署隨附之回條, 並按上述地址以郵寄方式交回本公司或以電郵方式發送至 [lgh@dic.hk](mailto:lgh@dic.hk)。如果本公司沒有收到閣下的有效電子郵件地址, 閣下將無法透過電子郵件方式收取以電子方式發送的企業通訊網站版本的登載通知 (「登載通知」) 及可供採取行動的企業通訊。本公司只能以印刷本方式向閣下發送登載通知及可供採取行動的企業通訊之印刷本予閣下, 直至本公司收到閣下有效的電子郵件地址為止。

倘閣下對本通知有任何查詢, 請在辦公時間內致電本公司 (852) 3543 0748, 辦公時間為星期一至星期五 (香港公眾假期除外) 上午9時正至下午6時正。

承董事會命  
禮建德集團控股有限公司  
主席兼執行董事  
陳禮善

二零二四年七月二日

附註: 企業通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件其中包括但不限於(a)董事報告公司年度帳目連同核數師報告以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期摘要報告; (c)會議通告; (d)上市文件; (e)通函; (f)代表委任表格; 及 (g)可供採取行動的企業通訊。

可供採取行動的企業通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的企業通訊。

## REPLY FORM 回條

To **Lai Group Holding Company Limited**  
(the "Company") (Stock Code: 08455)  
(Incorporated in the Cayman Islands with limited liability)  
Office H, 19/F, Phase 01, Kings Wing Plaza, 3 On Kwan Street,  
Shek Mun, Sha Tin, New Territories, Hong Kong

致: **禮建德集團控股有限公司**  
(「本公司」)(股份代號: 08455)  
(於開曼群島註冊成立的有限公司)  
香港新界沙田石門  
安群街3號京瑞廣場1期19樓H室

**Part A** I/We would like to receive the Current Corporate Communication and all future Corporate Communications in printed form in the manner indicated below:  
**甲部** 本人/我們現欲以下列方式收取本次企業通訊及將來所有企業通訊之印刷本:

(Please mark "✓" in **ONLY ONE** of the following boxes 請從下列選擇中僅在其中一個空格內劃上「✓」號)

- I/We would like to receive a printed copy **in the English language only; OR**  
本人/我們現欲收取一份英文印刷本;或
- I/We would like to receive a printed copy **in the Chinese language only; OR**  
本人/我們現欲收取一份中文印刷本;或
- I/We would like to receive a printed copy **in both the English language and the Chinese language.**  
本人/我們現欲收取英文和中文各一份印刷本。

**Part B** I/We would like to receive all future Corporate Communications and Actionable Corporate Communications in electronic form via the email address below:  
**乙部** 本人/我們現欲以電郵地址郵件方式收取本公司所有將來的業通訊及可供採取行動的企業通訊的登載通知:

(Please use **BLOCK LETTERS** 請用正楷填寫)

Name(s) of Shareholder(s):  
股東姓名:

Signature:  
簽名:

Email address:  
電郵地址:

Address:  
地址:

Contact telephone number:  
聯絡電話號碼:

Date:  
日期:

### Notes 附註:

- Please complete and sign this form and return it by cutting and sticking the mailing label on an envelope to the Company's principal place of business in Hong Kong or via email to [lg@dic.hk](mailto:lg@dic.hk).  
請填妥及簽署本表格,並以郵寄標籤貼於信封上,寄回本公司之香港主要營業地點,或電郵至 [lg@dic.hk](mailto:lg@dic.hk)。
- Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid.  
請清楚填寫本表格。回條上若未有作出選擇,沒有簽名或沒有正確地填寫均屬無效。如聯名股東,則本回條須按本公司股東名冊上聯名持有之股份戶口,由其姓名列於首位的股東簽署,方為有效。
- The above instruction for part A will apply to all future Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Company's principal place of business in Hong Kong or until expired on 31 December 2025 (whichever is earlier). Further request in writing will be required if a shareholder prefers to continue receiving printed copy of future Corporate Communications.  
上述甲部指示適用於本公司日後向閣下發出之所有企業通訊,直至閣下以合理時間書面通知本公司的本公司之香港主要營業地點更改有關指示或直至2025年12月31日到期(以較早者為準)。如果股東希望繼續收到日後的企業通訊的印刷本,則需要做進一步書面請求。
- If both English and Chinese versions of the Corporate Communications are combined into one document, a printed form of the Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed form of any version(s) of the Corporate Communications.  
若企業通訊的英文版本及中文版本合併為一份文件,則企業通訊的英文版本及中文版本的印刷本將寄給要求索取任一本企業通訊印刷本的股東。
- It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, such Shareholder will be deemed, until such time when such Shareholder has provided a valid and functional email address to the Company's principal place of business in Hong Kong, to have elected to receive a notice of publication of the Corporate Communications by post.  
倘若本公司並無股東的電子郵件地址或所提供的電子郵件地址無效,則該股東將被視為已選擇以郵寄方式接收企業通訊網站版的通知,直至該股東向本公司之香港主要營業地點提供有效且可用的電子郵件地址為止。
- For the avoidance of doubt, we do not accept any special instructions written on this form.  
為免產生疑問在本表格作出的任何額外手寫指示公司將不予受理。
- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) Actionable Corporate Communications. 企業通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件其中包括但不限於(a)董事會報告,公司年度賬目連同核數師報告以及(如適用)財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;(f)代表委任表格;及(g)可供採取行動的企業通訊。
- Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.  
可供採取行動的企業通訊是指任何涉及要求股東指示其擬如何行使其有關股東權利的企業通訊。

### PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

本聲明之「個人資料」相稱於《個人資料(私隱)條例》(第469章)所定義之「個人資料」,當中可能包括但不限於閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。閣下是自願提供個人資料,以便按閣下選擇之方式收取公司通訊。本公司將在有需要之期間,保存閣下之個人資料作核實及記錄用途。閣下有權根據《私隱條例》中的條款,查閱及/或修改閣下之個人資料,任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出。

By mail 郵寄至:

**Lai Group Holding Company Limited 禮建德集團控股有限公司**  
Office H, 19/F, Phase 01, Kings Wing Plaza, 3 On Kwan Street, Shek Mun, Sha Tin, New Territories, Hong Kong 香港新界沙田石門安群街3號京瑞廣場1期19樓H室

By email 電郵至:

[lg@dic.hk](mailto:lg@dic.hk)

Please cut the mailing label and stick it on an envelope to  
return this Reply Form to us.

閣下寄回此回條時,請將郵寄標籤剪貼於信封上。

Mailing Label 郵寄標籤

**Lai Group Holding Company Limited**  
**禮建德集團控股有限公司**  
Office H, 19/F, Phase 01, Kings Wing Plaza, 3 On Kwan Street,  
Shek Mun, Sha Tin, New Territories, Hong Kong  
香港新界沙田石門安群街3號京瑞廣場1期19樓H室